



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF  
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE  
8TH DAY OF MARCH 2021.**

**PRESENT:**

Hon. Primitivo D. Castillo, Presiding Officer,  
Hon. Emelyn P. Tulawe, Presiding Officer Pro-  
Hon. Estrella S. Zapatos,  
Hon. Vanessa Lyn B. Atuy,  
Hon. Oliver A. Romero, Floor Leader  
Hon. Ma. Rosely G. Secretario,  
Hon. Rico V. Jamisola,  
Hon. Rey L. Anugon, Assistant Floor Leader  
Hon. Alfred R. Labastida,  
Hon. Phil A. Saraga, SK Fed. President,  
Hon. Maribel C. Okay, ABC President,  
Hon. Johnny C. Anugon, Sr., IPMR,

Municipal Vice Mayor  
Sangguniang Bayan Member

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**ABSENT:**

None

**\*RESOLUTION NO. 029  
Series of 2021**

**RESOLUTION AUTHORIZING THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE, REPRESENTED BY THE HON. MUNICIPAL MAYOR JOSECOR S. GEPOLONGCA TO ENTER INTO AND SIGN A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE NATION NUTRITION COUNCIL (NNC), REPRESENTED BY ITS EXECUTIVE DIRECTOR AZUCENA M. DAYANGHIRANG, MD. MCH, CESO III, FOR THE "DIETARY SUPPLEMENTATION PROGRAM (DSP) OR TUTOK KAINAN" FOR PREGNANT WOMEN/CHILDREN IN THE 22 BARANGAYS COVERING 226 PREGNANT WOMEN AND 1,320 CHILDREN 6-23 MONTHS OLD.**

**WHEREFORE**, premise considered and on motion of Hon. Alfredo R. Labastida, duly seconded by Hon. Ma. Roselyn S. Secretario, and Hon. Estrella S. Zapatos, it was

**RESOLVED**, as this body hereby resolved by **AUTHORIZING THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE, REPRESENTED BY THE HON. MUNICIPAL MAYOR JOSECOR S. GEPOLONGCA TO ENTER INTO AND SIGN A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE NATION NUTRITION COUNCIL (NNC), REPRESENTED BY ITS EXECUTIVE DIRECTOR AZUCENA M. DAYANGHIRANG, MD. MCH, CESO III, FOR THE "DIETARY SUPPLEMENTATION PROGRAM (DSP) OR TUTOK KAINAN FOR PREGNANT WOMEN/CHILDREN IN THE 22 BARANGAYS COVERING 226 PREGNANT WOMEN AND 1,320 CHILDREN 6-23 MONTHS OLD.**

**RESOLVED FINALLY**, to furnish copies of this resolution to all offices concerned for information, reference and appropriate action.

Carried unanimously"

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

**CERTIFIED CORRECT  
AS TO ITS PASSAGE:**

**PRIMITIVO D. CASTILLO**  
Municipal Vice Mayor  
(Presiding Officer)

**WILFREDO O. DOMPALES**  
Sangguniang Bayan Secretary

**APPROVED:**

**JOSECOR S. GEPOLONGCA**  
Municipal Mayor

**MAR 10 2021**

## MEMORANDUM OF UNDERSTANDING

### Know all Men by These Presents:

This Memorandum of Understanding, hereinafter referred to as the MOU, is made and entered into this \_\_\_\_\_ by and between;

The **National Nutrition Council** with office address at 2332 Chino Roces Ave. Ext, Taguig City herein represented by **AZUCENA M. DAYANGHIRANG, MD, MCH, CESO III** in her capacity as Executive Director, hereinafter referred to as the NNC;

and

The Municipality of Siayan, Zamboanga del Norte of the Republic of the Philippines, with principal address at Poblacion, Siayan, Zamboanga del Norte herein represented by Hon. Josecor S. Gepolongca in his (or her) capacity as Mayor and hereinafter referred to as the Municipality.

### WITNESSETH THAT

**WHEREAS**, on 8 March 2020, recognizing that the COVID-19 virus constitutes a threat to national security, and to prompt a whole-of-government approach in addressing the outbreak, President Rodrigo Roa Duterte declared a State of Public Health Emergency throughout the Philippines by issuing Presidential Proclamation No. 922 and further issued Presidential Proclamation No.929 declaring a State of Calamity throughout the Philippines;

**WHEREAS**, to enable the efficient and effective government response, Republic Act No. 11469 otherwise known as the "Bayanihan to Heal as One Act" was enacted to direct unified interventions from the whole-of-government so safety nets may be provided to curtail the impact on health and economy emergencies among vulnerable sectors which include young children and pregnant women;

**WHEREAS**, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases issued the Revised Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines to harmonize and codify existing policies and defined post-community quarantine scenario as areas where no community quarantine is in effect and can be considered as being under the new normal for which guidelines set by the Department of Health (DOH) on Minimum public health standards will be followed;

**WHEREAS**, DOH issued Administrative Order No. 2020 - 0015 on the Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation and Administrative Order No. 2020-0016 Minimum Health Standards for COVID-19 Preparedness



and Response Strategies outlining the minimum health system capacity standards for each level of the health system and continuous provision of support for vulnerable groups;

**WHEREAS**, Joint Memorandum Circular No. 1 Series of 2020 of Government Procurement Policy Board (GPPB) and Commission on Audit, Section 3.1 on the Emergency Procurement by the Government During a State of Public Health Emergency Arising from the Corona Virus Disease (2019) to further support the government's efforts to mitigate, if not contain the transmission of COVID 19 in the country, the GPPB issued Resolution Nos. 03-2020 and 05-2020 to simplify and streamline the Rules on Negotiated Procurement (Emergency Cases) modality embodied in Section 53 (b) of RA 9184 and Section 53.2 of its 2016 IRR, as an exemption to Public Bidding under RA 9184 and enable procuring entities to efficiently and expediently undertake procurement during a State of Public Health Emergency;

**WHEREAS**, Government Procurement Policy Board (GPPB) issued Resolution No. 17-2016 which approved on 23 September 2016 the customized Community Participation Procurement Manual (CPPM) under the Partnership Against Hunger and Poverty (PAHP), allowing the participation of Agrarian Reform Beneficiaries Organization (ARBOs), Sustainable Livelihood Associations (SLPAs), cooperatives and other qualified farmers' organizations or Community Based Organizations (CBOs) under the PAHP as partners and/or service providers in the feeding programs and related livelihood programs of the government;

**WHEREAS**, Republic Act No. 11148 entitled "An Act Scaling Up the National and Local Health and Nutrition Programs through a Strengthened Integrated Strategy for Maternal, Neonatal, Child Health and Nutrition in the First 1000 Days of Life, known as the "Kalusugan at Nutrisyon ng Mag-Nanay Act" scales up nutrition programs in the first 1000 days of a child's life and promotes increased investment for provided ECCD services in a sustainable manner to improve the nutritional status and to address malnutrition among infants and young children from zero to two years old—the critical period in which they are at risk to irreversible damage to cognitive and physical development, adolescent females, and lactating women as well as to ensure optimal growth and development of infants and young children, and to prevent the intergenerational effects of stunting;

**WHEREAS**, the national government has adopted the Early Childhood Care and Development in the First 1000 Days Program, hereinafter referred to as the F1KD Program;

**WHEREAS**, consistent with the Early Years Act of 2013 (RA 10410) that calls for developmental programs for the full range of health, nutrition, early education and social services for the basic holistic needs of young children, the F1KD Program shall involve the delivery of key health, nutrition, social service, early education and related services in the continuum of care from pregnancy to the first two years of life;

**WHEREAS**, the Local Government Code has transferred the responsibility for the delivery of basic services to local governments, including those on health, agriculture, social services including those specified in RA 11148;

**WHEREAS**, the Municipality of Siayan recognizes its role in ensuring the holistic development of its children as integral in enhancing the quality of its human resource and in achieving sustainable local government development;

**WHEREAS**, NNC and the City/Municipality of Siayan jointly agree to undertake dietary supplementation of pregnant women and complementary feeding of 6-23 months old children as an intervention in addition to the LGU's local nutrition program including its initiatives along the ECCD First 1000 Days;

**NOW THEREFORE**, for and in consideration of the foregoing premises, the parties agree as follows;

#### **Section 1. Purpose of the MOU**

This MOU aims to provide technical and logistical support to the City/Municipality of Siayan for the "Dietary Supplementation Program (DSP) or *Tutok Kainan* for Pregnant Women/Children" in 22 barangays and covering 226 pregnant women/ 1320 children 6-23 months old.

#### **Section 2: Responsibilities of the Parties**

##### **Section 2.1 The NNC Central Office shall:**

1. Provide and disseminate the guidelines for the implementation of the program;
2. Centrally-procure and distribute to enrolled beneficiaries through the City/Municipality food items and provide communication-related support in accordance with the rules provided in the revised IRR of RA 9184 or the "Government Procurement Reform Act";
3. Lead and undertake the monitoring of program activities and complementary ECCD F1KD Initiatives of the City/Municipality;



4. Manage the program funds in accordance with the approved guidelines for the agreed number of beneficiaries for a period of 90/180 days following existing government accounting and auditing rules and regulations; and
5. Prepare physical and financial reports consistent with COA-DBM Joint Circular 2014-1 dated July 2, 2014, as amended by COA-DBM JC No. 2019-1 dated January 1, 2019 and COA Circular No. 94-013 dated 13 December 1994.

**Section 2.2 The NNC Regional Office shall:**

1. Coordinate with the LGU for the preparation of a cycle menu using a combination of ready-to-cook/eat food commodities and fresh produce for the implementation of the program.
2. Procure the raw ingredients and deliver the same to the City/Municipality through partner Agrarian Reform Beneficiaries Organization(s), (ARBOs), Sustainable Livelihood Program Associations (SLPAs) and Community-Based Organization (CBOs) under the Enhanced Partnership Against Hunger and Poverty (EPAHP) Program through MOA and/or marketing agreements;
3. With the partner ARBO(s) and/or SLPAs or CBOs, determine the mode, schedule, and other specifications of delivery of commodities to the City/Municipality;
4. The NNC RO and LGU shall form an Inspection Team to conduct random inspection of the quantity and quality of delivered items every delivery, including the date of manufacturing and expiration, as applicable;
5. Orient the LGUs on the program and its implementing guidelines; and,
6. Ensure proper coordination and active engagement with LGUs, NGOs, Civil Society Organizations (CSOs), and other groups undertaking the feeding program, including the monitoring of activities.

**Section 2.3 The City/Municipality shall:**

1. Conduct the orientation and social preparation activities of the members of the city/municipal and barangay nutrition committees and beneficiaries;
2. Follow the program guidelines to be provided by the NNC for the conduct of DSP and request approval from any NNC prior to any deviation;
3. Provide counterpart funding for the implementation of the program specifically to offset additional costs, e.g. cooking condiments, materials/utensils, fuel, transport) to be incurred outside of NNC's committed support to ensure its smooth implementation until the project termination;

4. Form an Inter-Office Monitoring and Inspection Team composed of City/Municipality and barangay representatives to conduct random inspection of the delivered items every delivery as to quantity and quality, including the date of manufacturing and expiration; actual distribution of meals/snacks to intended beneficiaries; and recording and regular reporting of accomplishments to the Mayor as Chairperson of the City/Municipal Nutrition Committee copy furnished the Nutrition Action Officer;
5. Submit monthly reports to the NNC Regional Office as required by the program guidelines' monitoring and evaluation provisions based on the LGU's regular conduct of monitoring and documentation activities; and,
6. Issue an Executive Order/Ordinance/Resolution providing for the institutionalization and providing therefor, funds for the sustained implementation of ECCD F1KD interventions in the LGUs' regular CDP and AIP regular formulation

### **Section 3: Program support from the NNC and the Partner LGU**

Funds shall be managed and disbursed by NNC corresponding to the agreed number of beneficiaries indicated in Section 1 of this MOU subject to the government's auditing rules and regulations.

Any additional cost outside of NNC's food commodity assistance, digital nutrition campaign and communication support, critical for the smooth implementation and delivery of the program to the intended beneficiaries shall be charged against the LGU funds.

### **Section 3: Duration and Termination**

This MOU shall take effect upon signing by both parties and shall be in effect for a maximum of one (1) year, subject to extension, as may be needed.

Any amendment to this agreement shall be done in writing and must be concurred by **BOTH PARTIES.**

IN WITNESS THEREOF, the parties have set their hands on this Agreement this 4<sup>th</sup>  
day of MARCH 2021.

For the National Nutrition Council

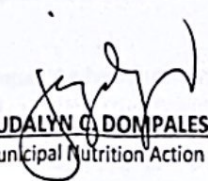
AZUCENA M. DAYANGHIRANG, MD, MCH, CESO III  
Executive Director

For the Municipality

HON. JOSECOR S. GEPOLONGCA  
Municipal Mayor and Chair of Municipal Nutrition Committee

Witnesses:

NIMFA D. EKONG, RND, MDM  
Regional Nutrition Program Coordinator  
National Nutrition Council, Region IX

  
JUDALYN C. DOMPALES  
RHMII/Municipal Nutrition Action Officer DES.