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Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL NORTE  
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF  
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE  
14TH DAY OF MARCH 2022.**

**PRESENT:**

Hon. Primitivo D. Castillo, Presiding Officer,  
Hon. Emelyn P. Tulawe, Presiding Officer Pro-Tempore  
Hon. Estrella S. Zapatos,  
Hon. Vanessa Lyn B. Atuy,  
Hon. Oliver A. Romero, Floor Leader  
Hon. Ma. Roselyn G. Secretario,  
Hon. Rico V. Jamisola,  
Hon. Rey L. Anugon, Assistant Floor Leader  
Hon. Alfredo R. Labastida  
Hon. Maribel C. Okay, ABC President,  
Hon. Phil A. Saraga, SK Fed. President,  
Hon. Johnny C. Anugon, Sr., IPMR,

Municipal Vice Mayor  
Sangguniang Bayan Member

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**ABSENT:**

None

**"RESOLUTION NO. 021**

Series of 2022

**DECLARING IN ORDER RESOLUTION NO. 09, SERIES OF 2021 OF BARANGAY LITOLET,  
SIAYAN, ZAMBOANGA DEL NORTE AS IT IS WITHIN THE PRESCRIBED POWER OF THE  
SANGGUNIANG BARANGAY TO ENACT PROVIDED UNDER RA 7160.**

**WHEREAS,** submitted before this august body for review and proper disposition was  
Resolution no. 09 of the Sangguniang Barangay of Litolet formulating the Devolution and Transition  
Plan;

**WHEREFORE,** premise of the foregoing consideration and on motion of Hon. Emelyn P.  
Tulawe duly seconded by Hon. Oliver A. Romero, Hon. Vanessa Lyn B. Atuy and Hon. Estrella S.  
Zapatos, it was

**RESOLVED,** as this body hereby resolved by **DECLARING IN ORDER RESOLUTION NO.  
09, SERIES OF 2021 OF BARANGAY LITOLET, SIAYAN, ZAMBOANGA DEL NORTE AS IT IS  
WITHIN THE PRESCRIBED POWER OF THE SANGGUNIANG BARANGAY TO ENACT  
PROVIDED UNDER RA 7160.**

**RESOLVED FINALLY,** to furnish copies of this resolution to all offices concerned for  
information and appropriate action.

Carried unanimously"

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

**CERTIFIED CORRECT  
AS TO ITS PASSAGE:**

**PRIMITIVO D. CASTILLO**  
Municipal Vice Mayor  
(Presiding Officer)

**WILFREDO O. DOMPALES**  
Sangguniang Bayan Secretary

**APPROVED:**

**JOSECOR S. GEPOLONGCA**  
Municipal Mayor

MAR 16 2022



Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL NORTE  
Municipality of Siayan  
Barangay Litolet

OFFICE OF THE SANGUNIANG BARANGAY

EXCERPT FROM THE MINUTES DURING THE REGULAR SESSION OF THE SANGUNIANG BARANGAY OF LITOLET, SIAYAN ZAMBOANGA DEL NORTE HELD AT THE BARANGAY HALL DATED ON THE 19th DAY OF October 2021.

PRESENT:	PETER C. CASTILLO	-	Barangay Captain
	JEIRAN A. LOPEZ	-	Barangay Councilor
	ABDON T. ALOC JR.	-	Barangay Councilor
	JOEL R. PONCE	-	Barangay Councilor
	FLORITO B. HERMENIGILDO	-	Barangay Councilor
	EVANGELINE G. AQUE	-	Barangay Councilor
	PEPITO C. BAHONSUA	-	Barangay Councilor
	APOLINAR O. PANDIC	-	Barangay Councilor
	JOSEPH A. LOPEZ	-	Barangay IPMR
	HONEY JANE A. RONE	-	SK Chairperson

ABSENT: NONE

RESOLUTION NO. 9

Series of 2021

**"A RESOLUTION APPROVING THE DEVOLUTION TRANSITION PLAN OF BARANGAY LITOLET, PROVIDING THE BARANGAY GOVERNMENT WITH A ROADMAP TO ENSURE STRATEGIC , SYSTEMATIC AND COHERENT ACTIONS TOWARDS THE FULL IMPLEMENTATION OF FUNCTIONS, SERVICES AND FACILITIES TO BE FULLY DEVOLVED BY NATIONAL GOVERNMENT AGENCIES (NGAs) CONCERNED, STARTING FY 2022."**

**WHEREAS**, Section 25, Article 11 of the Constitution provides that the State shall ensure the autonomy of local Governments;

**WHEREAS**, Section 6, Article X of the Constitution provides that local government units (LGUs) shall have a just share, as determine by law, the national taxes which shall be automatically released to them;

**WHEREAS**, Section 2 (a) of the Local Government Code (LGC) of 1991 (Republic Act No. 7160) provides that the State shall provide for a more responsive and accountable local governments structure instituted through system of decentralization whereby local government units (LGUs) shall be given more powers, authority , responsibilities and resources. The process of decentralization shall proceed from the national government (NG) to the local government unit LGUs;

**WHEREAS**, Section 3 (d) of the LGC further provides that "the vesting of duty, responsibility, and accountability in local government shall be accompanied with provision for reasonably adequate resources to discharge their powers and effectively carry out their functions; hence, they shall have power to create and broaden their own sources of revenue and the right to a just share in national taxes and an equitable share in the proceeds of the utilization and development of the national wealth within their respective areas";

**WHEREAS**, the Supreme Court (SC) decision in the consolidated cases of Congressman computation of local government shares and ordered the national government to include all collection of the national taxes in the computation of the base amount for the just share of LGU's;



**WHEREAS**, Section 10 Executive Order No. 138, s. 2021 orders the full devolution of functions, services, and facilities by the national government (NG) to local government (LGU's) no later than the end of FY 2024. These shall include those devolved responsibilities indicated in Section 17 of RA 7160 and in other existing laws which subsequently devolved functions of the NG to LGUs in the proceeds of the national taxes and other local revenues;

**WHEREAS**, Section 10 of Executive Order No. 138, s. 2021 orders all local governments to prepare their Devolution Transition Plan (DTPs) in close coordination with the NGAs concerned especially with regard to devolved functions and services that are critical to them;

**WHEREAS**, the DBM-DILG Joint Memorandum Circular (JMC) No. 2021-1 requires all LGUs to prepare their DTPs to ensure a dated strategic perspective and systematic and coherent actions towards their full assumption of devolved functions and services starting in FY 2022;

**NOW THEREFORE**, On motion of Barangay Kagawad FLORITO B. HERMENIGILDO duly seconded by Kagawad JEIRAN A. LOPEZ;

**BE IT RESOLVED**, as this body hereby resolved, **APPROVING THE DEVOLUTION TRANSITION PLAN OF BARANGAY LITOLET, PROVIDING THE BARANGAY GOVERNMENT WITH A ROADMAP TO ENSURE STRATEGIC , SYSTEMATIC AND COHERENT ACTIONS TOWARDS THE FULL IMPLEMENTATION OF FUNCTIONS, SERVICES AND FACILITIES TO BE FULLY DEVOLVED BY NATIONAL GOVERNMENT AGENCIES (NGAs) CONCERNED, STARTING FY 2022;**


**RESOLVED FURTHER**, that copies of this resolution be furnished to the Municipal Government of Siayan, the members of the Devolution Transition Committee, Sanguniang Bayan, NGAs concerned and the local office of DILG for their information.

CARRIED UNANIMOUSLY".

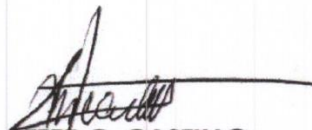



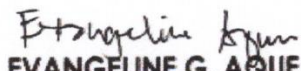


I HEREBY CERTIFY to the correctness of the above-quoted resolution.

Prepared by:

Approved:



**NENITA C. AMAGON**  
Barangay Secretary

  
**PETER C. CASTILLO**  
Barangay Captain  
Brgy. Kagawad  
**JEIRAN A. LOPEZ**  
Brgy. Kagawad  
Brgy. IPMR  
**ABDON I. ALOC JR.**  
Brgy. Kagawad  
SK Chairperson  
**JOEL R. PONCE**  
Brgy. Kagawad  
**FLORITO B. HERMENIGILDO**  
Brgy. Kagawad  
**EVANGELINE G. AQUE**  
Brgy. Kagawad  
**PEPITO C. BAHONSUA**  
Brgy. Kagawad  
**APOLINAR O. PANDIC**  
Brgy. Kagawad  
**JOSEPH A. LOPEZ**  
Brgy. IPMR  
**HONEY JANE A. RONE**  
SK Chairperson



Attachment 1-B: Inventory of LGU Functions, Services, and Facilities for Barangays

ANNEX E-2

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR BARANGAYS

REGION : IX  
PROVINCE: Zamboanga del Norte  
CITY/MUNICIPALITY: Siayan

LITOLET

BARANGAY

LEGAL BASIS (1)	FUNCTIONS/ SERVICES/ FACILITIES (2)	EXISTING Y/N (3)	PROGRAMS/PROJECTS/ACTIVITIES (4)	RESPONSIBLE PERSON (5)	STAFF COMPLEMENT NO. OF POSITIONS (6)
RA 7160	AGRICULTURAL SERVICES	Y	AGRICULTURAL SUPPORT SERVICES W/C INCLUDE PLANTING MATERIALS, DISTRIBUTION SYSTEM & OPERATION OF FARM PRODUCE COLLECTION & BUYING STATION	BLGU	COM. ON AGRICULTURE
RA 7160	LOCAL INFRASTRUCTURE SERVICES	N	INFORMATION & READING CENTER	NONE	NONE
RA NO. 7743 Establishment of Barangay Reading Center & Appropriating the necessary funds					
RA 7160	LOCAL INFRASTRUCTURE SERVICES	Y	MAINTENANCE OF : ROADS BRIDGES WATER SUPPLY SYSTEM	BLGU	COM. ON INFRASTRUCTURE
RA 7160	LOCAL INFRASTRUCTURE SERVICES	Y	INFRASTRUCTURE FACILITIES SUCH AS MULTI-PURPOSE PAVEMENT & OTHER SIMILAR FACILITIES	BLGU	BRGY. COUNCIL
RA 7160	LOCAL INFRASTRUCTURE SERVICES	Y	MAINTENANCE / IMPROVEMENT OF BRGY. HALL	BLGU	BRGY. COUNCIL
RA NO. 7160 SEC. 17 RA NO. 9003 ( ECOLOGICAL SOLID WASTE MANAGEMENT ACT OF 2000	ENVIRONMENTAL SERVICES	Y N Y	SERVICES & FACILITIES RELATED TO GENERAL HYGINE & SANITATION, BEAUTIFICATION & SOLID WASTE A. SEGREGATION B. COLLECTION C. POLLUTION CONTROL & ENVIRONMENTAL PROTECTION	BLGU NONE BLGU	BRGY. COUNCIL NONE BRGY. COUNCIL
RA NO. 9003	ENVIRONMENTAL SERVICES	Y	ESTABLISHMENT OF MATERIAL RECOVERY FACILITY IN A BRGY. OWNED OR LEASED LAND	BLGU	BRGY. COUNCIL
RA NO. 9003	ENVIRONMENTAL SERVICES	Y	ALLOCATION OF BRGY. FUNDS FOR SOLID WASTE MANAGEMENT PROGRAMS & ACTIVITIES	BLGU	BRGY. COUNCIL



LEGAL BASIS (1)	FUNCTIONS/ SERVICES/ FACILITIES (2)	EXISTING Y/N (3)	PROGRAMS/PROJECTS/ACTIVITIES (4)	RESPONSIBLE PERSON (5)	STAFF COMPLEMENT NO. OF POSITIONS (6)
RA 7160 EO. NO. 12 S 2017 (ATTAINING & SUSTAINING ZERO UNMET NEED FOR MODERN FAMILY PLANNING THROUGH IMPLEMENTATION OF RESPONSIBLE PARENTHOOD & REPRODUCTIVE HEALTH ACT	HEALTH SERVICES	Y	MAINTENANCE OF BRGY. HEALTH STATIONS & PROVISION OF HEALTH SERVICES & FACILITIES RELATED TO GENERAL HYGIENE & SANITATION & MOBILIZING VOLUNTEERS  PROVISION OF HONORARIUM OF 5 BHW & 1 BNS	BLGU	BRGY. COUNCIL
RA 7160 SEC. 17	SOCIAL SERVICES	Y	MAINTENANCE OF EARLY CHILD CARE DEVELOPMENT CENTER	BLGU	BRGY. COUNCIL
RA NO. 9344 ( JUVENILE JUSTICE ACT)	SOCIAL SERVICES	Y	ESTABLISHMENT & STRENGTHENING OF BCPC; ALLOCATION OF 1% OF THE IRA OF BARANGAYS FOR THE PROGRAMS OF THE BCPC	BLGU	BRGY. COUNCIL
RA NO. 9262 ANTI-VIOLENCE AGAINST WOMEN & THEIR CHILDREN ACT OF 2004	SOCIAL SERVICES	Y	ESTABLISHMENT & MAINTENANCE OF A FUNCTIONAL VIOLENCE AGAINST WOMEN (VAW) DESK	BLGU	BRGY. COUNCIL
RA NO. 9710	SOCIAL WELFARE SERVICES	Y	STRENGTHENING OF GENDER & DEVT. FOCAL POINT & ALLOCATING 5% OF THE REGULAR FUND FOR GAD	BLGU	BRGY. COUNCIL
RA NO. 9344	SOCIAL WELFARE SERVICES	Y	HANDLING OF BCPC OF CHILDREN AT RISK (CAR) AND CHILDREN IN CONFLICT W/ THE LAW (CICL)		
RA NO. 9165 (COMPREHENSIVE DANGEROUS DRUG ACT 2002)	PEACE & ORDER	Y	APPROPRIATION OF A SUBSTANTIAL AMOUNT OF THE BRGY. BUDGET TO ASSIST IN OR ENHANCE THE ENFORCEMENT OF THE ACT GIVING PRIORITY TO PREVENTIVE PROGRAMS & REHABILITATION OR TREATMENT OF DRUG DEPENDENTS	BLGU	BRGY. COUNCIL
RA. NO. 10121 (PHILIPPINE DISASTER RISK REDUCTION & MANAGEMENT ACT OF 2010	PEACE & ORDER	Y	APPROPRIATION OF 5% OF THE IRA FOR BRGY. DISASTER RISK REDUCTION & MANAGEMENT	BLGU	BRGY. COUNCIL
RA 7160	PEACE & ORDER	Y	MAINTENANCE OF KATARUNGANG PAMBARANGAY	BLGU	BRGY. COUNCIL

LEGAL BASIS (1)	FUNCTIONS / SERVICES / FACILITIES (2)	EXISTING Y/N (3)	PROGRAMS/PROJECTS/ACTIVITIES (4)	RESPONSIBLE PERSON (5)	STAFF COMPLEMENT NO. OF POSITIONS (6)
RA 7160	PEACE & ORDER	Y	ORGANIZATION OF 20 BRGY. TANODS	BLGU	BRGY. COUNCIL
IMPLEMENTING RULES & REGULATIONS OF RA NO. 10121	PEACE & ORDER	Y	MAINTENANCE OF A LOCAL RISK MAP, ESTABLISHMENT OF AN EARLY WARNING SYSTEM LINKED W/ THE MUNICIPAL EWS; CONDUCT OF DISASTER DRILLS, CONDUCT OF RISK ASSESSMENTS & CONTINGENCY PLANNING ACTIVITIES	BLGU	BRGY. COUNCIL
RA NO. 10121	PEACE & ORDER	Y	ADOPTION OF QUALITY ASSESSMENT SYSTEM & THE OPERATION LISTO: SIMPLIFIED BRGY. DISASTER RISK REDUCTION & MANAGEMENT (BDRRM PLAN)	BLGU	BRGY. COUNCIL
RA NO. 10361 (DOMESTIC WORKERS ACT OR BATAS KASAMBAHAY)	OTHER SERVICES	N	ESTABLISHMENT & MAINTENANCE OF A KASAMBAHAY DESK	NONE	NONE
RA 7160	OTHER SERVICES	Y	MAINTENANCE OF REGISTRY OF BRGY. INHABITANTS	BLGU	BRGY. COUNCIL
RA 7160	OTHER SERVICES	Y	COMPLIANCE W/ THE FULL DISCLOSURE BOARD POLICY	BLGU	BRGY. COUNCIL
RA 7160	OTHER SERVICES	Y	LEVY & COLLECTION OF TAXES, SERVICE, FEES & CHARGES, BRGY. CLEARANCE & OTHER FEES & CHARGES THAT SHALL ACCRUE EXCLUSIVELY TO THE BARANGAY	BLGU	BRGY. COUNCIL
RA 7160	OTHER SERVICES	Y	CONDUCT OF BARANGAY ASSEMBLIES EACH SEMESTER	BLGU	BRGY. COUNCIL



Prepared by:

  
**NENITA D. AMAGON**  
Barangay Secretary

Reviewed By:

  
**MA. SHEILA D. YEE**  
LDRMO III

Approved by:

  
**PETER C. CASTILLO**  
Barangay Captain

LEGEND:	
(1)	Legal basis for the devolved responsibilities
(2)	Enumeration of devolved functions & services according to section 17 of the LGC & other pertinent laws on devolution , & /or functions & services that the barangay will fully assume w/ reference to LGU consultations w/ NGAs concerned & NGA DTPs, if available.
(3)	Indicate if the Barangay is already performing the devolved responsibilities or not.
(4)	If LGU is already performing the devolved responsibilities, indicate the persons responsible for the delivery of devolved responsibilities
(5)	If the Barangay is already performing the devolved responsibilities, indicate the staff complement and number of positions.

## PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR BARANGAYS

Siayan

Barangay

FUNCTIONS/SERVICES FACILITIES TO BE ASSUMED (1)	PROGRAMS/PROJECTS ACTIVITIES FOR IMPLEMENTATION (2)	TIMELINE FOR FULL ASSUMPTION (3)	RESPONSIBLE PERSONS (4)	RESOURCE REQUIREMENTS								
				PERSONNEL/STAFFING			CAPACITY DEVELOPMENT			FUNDING		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				(5)								
Local Infrastructure	Information & Reading Center	2024	BLGU			Designate Brgy. Sec.			Training			5% GAD
Environmental Services	Designate Tanod member as Garbage collector	2024				Brgy. Tanod			1 day Orientation			
Other Services	Establishment & Maintenance of (KASAMBAHAY DESK)	2024	BLGU			Designate Comm. On Women & Family			Training			MOOE

Approved by:

*Peter C. Castillo*  
**PETER C. CASTILLO**  
Barangay Captain

LEGEND:	
1	All devolved functions and services to be fully assumed by the Barangay according to Section 17 of the LGC and other pertinent laws on Devolution
2	The specific program ,project, or activity to be implemented by the Barangay under the devolved functions & services.
3	The target year the Barangay Plans to fully assume the devolved functions , services, and facilities.
4	The person responsible for the delivery of the devolved functions , services, and facilities.
5	The resources needed by the Barangay to fully assume, absorb, and manage the devolved functions, services, and Facilities.



CAPACITY DEVELOPMENT REQUIREMENTS FOR BARANGAYS

REGION : IX  
PROVINCE: Zamboanga del Norte  
CITY/MUNICIPALITY: Selayan

LITOLET  
Barangay


FUNCTIONS/ SERVICES (1)	PRIORITY CAPACITY DEVELOPMENT INTERVENTION (2)	TARGET BARANGAY OFFICIAL/ PERSONNEL (3)	EXPECTED OUTPUT (4)	IMPLEMENTATION DETAILS						
				TIMEFRAME (5)	Funding Requirements			SOURCE OF TECHNICAL (7)	FUNDING SOURCE (8)	
					Year 1	Year 2	Year 3			
Infrastructure Services	Designation of Info. Reading Center Incharge & Training	Incharge of Info. Reading Center	Proficiency in the implementation of infrastructure projects devolved to Barangays	2024				30,000.00	DPWH, Municipal Engineering Office	GENERAL FUND MOOE
Environmental Services	1 day orientation for the Designate Tanod member as Garbage collector	all Brgy. Officials	Proficiency of Brgy. Tanod as Garbage collector	2024				10,000.00	BSWMC	GENERAL FUND MOOE
Peace & Order	Training on BDRRMC Members	all Brgy. Officials	Proficiency of BDRRMC Members in the Barangay	2024				20,000.00	BDRRMC	GENERAL FUND MOOE
Other services	Designation of KASAMBAHAY DESK & Orientation / Training	all Brgy. Officials	Designate Com. On women & Family	2024				10,000.00	BLGU	GENERAL FUND MOOE



Prepared by:


  
**NENITA D. AMAGON**  
Barangay Secretary

Reviewed by:

  
**JESSEL B. ALON**  
Barangay Treasurer

  
**MA. SHEILA D. YEE**  
LDRMO III

Approved by:

  
**PETER C. CASTILLO**  
Barangay Captain

**Capacity Development Requirements Content:**

1	Refers to functions & services devolved to Barangays under section 17 of the LGC and other relevant laws.
2	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance/state/condition.
3	Beneficiaries of the intervention.
4	Refers to a plan ,program,system, process, or people trained.
5	Refers to the duration of the capacity development intervention within the three year time frame of the current leadership.
6	Refers to the estimated cost/budget required for capacity development interventions per year if applicable.
7	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the delivery of the capacity development interventions.
8	Refers to the source of financing for the capacity development intervention.