



Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL NORTE  
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SIAYAN,  
ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 3RD DAY OF OCTOBER  
2022.

**PRESENT:**

Hon. Raul P. Dominise, Presiding Officer Pro-Tempore	Sangguniang Bayan Member
Hon. Daisy A. Limbang, Majority Floor Leader	-do-
Hon. Wilfredo A. Siasico, Asst. Majority Floor Leader	-do-
Hon. Roel J. Fabiran,	-do-
Hon. Rey L. Anugon	-do-
Hon. Wencito B. Intoy,	-do-
Hon. Billynel C. Catig,	-do-
Hon. Maribel C. Okay, LIGA President	-do-
Hon. Johnny C. Anugon, Sr. IPMR	-do-

**ABSENT:**

Hon. Josecor S. Gepolongca, Presiding Officer	Municipal Vice Mayor
Hon. Estrella S. Zapatos, Minority Floor Leader	-do-
Hon. Phil A. Saraga, SK Fed. President	-do-

**PREFATORY STATEMENT**

Section 76 of Republic Act No. 7160 states that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Comparatively, the position of Assistant Municipal Assessor and its duties and functions are no longer indispensable at said office hence, hereby dissolved, rather to the position of tax mapper which is very essential and important in nature particularly in the tax mapping operation thus hereby created.

On the other hand, from the existence of this municipality up to the present, as per records in the office of the Human Resource and Management, there was no position of Driver which is very indispensable as official driver of the municipal vice mayor any time of his/her official travel.

Regarding to the budget allocations for the salary/wages and other benefits for the newly created positions shall be sourced from the personal services appropriations of the dissolved position which is the Assistant Municipal Assessor.

**BE IT ORDAINED** by the Honorable Sangguniang Bayan in session assembled:

**"MUNICIPAL ORDINANCE NO. 22-11**

Series of 2022

**SECTION I. TITLE:** This Ordinance shall be known as **"AN ORDINANCE DISSOLVING THE POSITION OF ASSISTANT MUNICIPAL ASSESSOR SG 22/1 LIKEWISE CREATING THE POSITIONS OF TAX MAPPER III, SG 18/1 IN THE MUNICIPAL ASSESSOR'S OFFICE AND ADMINISTRATIVE III (DRIVER 1) SG 3/1 IN THE OFFICE OF THE MUNICIPAL VICE MAYOR AND THE SAME SHALL BE INCORPORATED IN THE PLANTILLA OF PERSONNEL OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE.**

**SECTION II. DISSOLVED POSITION:** That the position of **ASSISTANT MUNICIPAL ASSESSOR SG 22/1** in the Office of the Municipal Assessor is hereby dissolved.

**SECTION III. CREATION OF POSITIONS:** That the position of Tax Mapper III, SG 18/1 in the Municipal Assessor's Office and Administrative Aide III (Driver I) SG 3/1 in the Office of the Municipal Vice Mayor are hereby created.


**SECTION IV. FUNDING APPROPRIATION:** That the funds for salaries, benefits and other emoluments of the position herein created shall be sourced from the position herein dissolved.

**SECTION IV. EFFECTIVITY:** This Ordinance shall take effect upon approval of the Hon. Sangguniang Panlalawigan in the Province of Zamboanga del Norte.

**ENACTED** this 3<sup>rd</sup> day of October 2022.

**I HEREBY CERTIFY** to the correctness of the above-quoted ordinance.

**CERTIFIED CORRECT  
AS TO ITS PASSAGE:**

  
**RAUL P. DOMINISE**  
Sangguniang Bayan Member  
(Presiding Officer Pro-Tempore)

  
**WILFREDO Q. DOMPALES**  
Sangguniang Bayan Secretary

**APPROVED:**

  
**ALBERTO J. BONGCAWEL**  
Municipal Mayor

**OCT 14 2022**