



OFFICE OF THE SANGGUNIAN BAYAN

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIAN BAYAN OF
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE
14TH DAY OF MARCH 2022.**

PRESENT:

Hon. Primitivo D. Castillo, Presiding Officer,
Hon. Emelyn P. Tulawe, Presiding Officer Pro-Tempore
Hon. Estrella S. Zapatos,
Hon. Vanessa Lyn B. Atuy,
Hon. Oliver A. Romero, Floor Leader
Hon. Ma. Roselyn G. Secretario,
Hon. Rico V. Jamisola,
Hon. Rey L. Anugon, Assistant Floor Leader
Hon. Alfredo R. Labastida
Hon. Maribel C. Okay, ABC President,
Hon. Phil A. Saraga, SK Fed. President,
Hon. Johnny C. Anugon, Sr., IPMR,

Municipal Vice Mayor
Sangguniang Bayan Member

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ABSENT:

None

PREFATORY STATEMENT

The Municipal Treasurer and Municipal Accountant had certified the availability of funds amounting to **THIRTEEN MILLION SEVEN HUNDRED FIFTYSIX THOUSAND ONE HUNDRED SIXTYFOUR PESOS AND FIFTYTWO CENTAVOS (PHP13,756,164.52)** sourced from Retained Earnings available for operation and subject for budgeting to cater the various expenditures of the local government unit of this municipality.

BE IT ORDAINED by the Sangguniang Bayan in session assembled:

"APPROPRIATION ORDINANCE NO. 22-04

Series of 2022

SECTION I. TITLE. This shall be known as **"AN APPROPRIATION ORDINANCE MAKING AVAILABLE THE AMOUNT OF THIRTEEN MILLION SEVEN HUNDRED FIFTYSIX THOUSAND ONE HUNDRED SIXTYFOUR PESOS AND FIFTYTWO CENTAVOS (PHP13,756,164.52) REPRESENTS RETAINED EARNINGS AVAILABLE FOR OPERATION EMBODIED IN SUPPLEMENTAL BUDGET NO. 1 FY 2022 FOR VARIOUS EXPENDITURES OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE"**.

SECTION II. AUTHORITY AND AVAILABILITY OF FUNDS. That the amount of **THIRTEEN MILLION SEVEN HUNDRED FIFTYSIX THOUSAND ONE HUNDRED SIXTYFOUR PESOS AND FIFTYTWO CENTAVOS (PHP13,756,164.52)** is hereby made available and authorized for various expenditures of the local government unit.

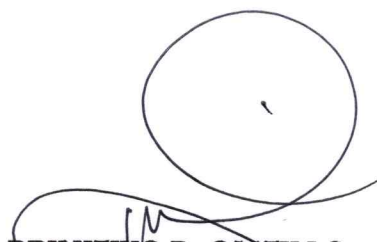
SECTION III. OBJECT OF EXPENDITURES. That the Supplemental Budget shall be appropriated of the different projects, programs and activities of the local government unit. Statement of Funding Sources (LBP Form No. 8) and Statement of Supplemental Appropriation (LBP Form No.9) are hereto attached as form part of this ordinance.

SECTION III. EFFECTIVITY. That this ordinance shall take effect upon approval.

ENACTED this 14th day of March 2022.

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

**CERTIFIED CORRECT
AS TO ITS PASSAGE:**


PRIMITIVO D. CASTILLO
Municipal Vice Mayor
(Presiding Officer)


WILFREDO O. DOMPALES
Sangguniang Bayan Secretary

APPROVED:


JOSECOR S. GEPOLONGCA
Municipal Mayor

APR 01 2022

Ord. # 22-04

Supplemental Budget No. 1

FY 2022



Local Government Unit
Siayan, Zamboanga del Norte



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

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ABSENT:

None

PREFATORY STATEMENT

The Municipal Treasurer and Municipal Accountant had certified the availability of funds amounting to **THIRTEEN MILLION SEVEN HUNDRED FIFTYSIX THOUSAND ONE HUNDRED SIXTYFOUR PESOS AND FIFTYTWO CENTAVOS (PHP13,756,164.52)** sourced from Retained Earnings available for operation and subject for budgeting to cater the various expenditures of the local government unit of this municipality.

BE IT ORDAINED by the Sangguniang Bayan in session assembled:

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SECTION II. ORDAINING CLAUSE. That the amount of **THIRTEEN MILLION SEVEN HUNDRED FIFTYSIX THOUSAND ONE HUNDRED SIXTYFOUR PESOS AND FIFTYTWO CENTAVOS (PHP13,756,164.52)** is hereby made available for various expenditures of the local government unit. Statement of Funding Sources (LBP Form No. 8) and Statement of Supplemental Appropriation (LBP Form No.9) are hereto attached as form part of this ordinance.

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Municipal Vice Mayor
(Presiding Officer)

WILFREDO D. DOMPALES
Sangguniang Bayan Secretary

APPROVED:

JOSECOR S. GEPOLONGCA
Municipal Mayor

MAR 16 2022

STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 1
FISCAL YEAR 2022


Municipality of Siayan, Zamboanga del Norte

Fund / Special Account

PARTICULAR	ACCOUNT CLASS	AMOUNT
<u>1.0 REVENUE SOURCE</u>		
<u>2.0 SAVINGS</u>		
Retained Earnings Available for Operation		13,756,164.52
TOTAL AVAILABLE RESOURCES	PHP	13,756,164.52

Certified Correct:


RAIMER H. MELINDO
Acting Municipal Treasurer


JOLISA O. WAHING
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Municipality of Siayan, Zamboanga del Norte
SUPPLEMENTAL BUDGET NO. 1 FY 2022

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
EXECUTIVE SERVICES - GENERAL ADMINISTRATION					
MHO	PS	Gen.Public Services	Salaries (Nurse 1 & Nurse II - Upgrade)	5-01-01-010	180,324.00
MHO	PS	Gen.Public Services	Hazard Pay	5-01-02-110	45,081.00
MHO	PS	Gen.Public Services	Year End Bonus	5-01-02-140	15,027.00
MHO	PS	Gen.Public Services	Retirement & Life Insurance Premium	5-01-03-010	21,638.88
MHO	PS	Gen.Public Services	PHILHEALTH Contribution	5-01-03-030	3,606.48
MHO	PS	Gen.Public Services	Other Personnel Benefits	5-01-04-990	30,054.00
			TOTAL PS		295,731.36
MSWDO	MOOE	Gen.Public Services	Other General Services (Honorarium CDT/CDW)	5-02-12-990	800,000.00
Mayor	MOOE	Gen.Public Services	R/M-Transportation Equipment	5-02-13-060	2,000,000.00
Mayor	MOOE	Gen.Public Services	Electricity Expenses	5-02-04-020	1,000,000.00
Mayor	MOOE	Gen.Public Services	Other General Services (JO/SPES/BAC Honorarium)	5-02-12-990	1,704,268.64
Mayor	MOOE	Gen.Public Services	Fuel, Oil & Lubricants Expenses	5-02-03-090	1,736,164.52
MBO	Other MOOE	Gen.Public Services	Information Technology Software	5-02-99-990	125,000.00
			TOTAL MOOE		7,365,433.16
Mayor	Capital Outlay	General Public Services	Motor Vehicle	1-07-06-010	210,000.00
Mayor	Capital Outlay	General Public Services	Buildings and Other Structure	1-07-06-010	310,000.00
Mayor	Capital Outlay	General Public Services	Information and Communication Technology Equipment	1-07-05-030	100,000.00
Mayor	Capital Outlay	General Public Services	Other Machineries & Equipments	1-07-05-990	1,575,000.00
Mayor	Capital Outlay	General Public Services	Tourism & Sports Facilities & Equipments	1-07-05-130	800,000.00
Mayor	Capital Outlay	Social Services	Purchase of Heavy Equipment	1-07-05-080	3,100,000.00
			TOTAL CAPITAL OUTLAY		6,095,000.00
GRAND TOTAL				PHP	13,756,164.52

Prepared by:

Approved by:


ROBELLANO A. ADAZA
Municipal Budget Officer


JOSECOR S. GEPOLONGCA
Municipal Mayor

MUNICIPALITY OF SIAYAN

Government Equity

GENERAL FUND: 100

As of December 31, 2021

	2021
Unexpended Allotments / Continuing Appropriations	56,839,383.94
Cash in Bank- Local Currency, Time Deposit	-
Property, Plant and Equipment (Net Book Value)	267,050,356.61
Construction in Progress	51,830,135.52
Other Assets	
Receivables	11,188,814.18
Deferred Credits/Unearned Income	(3,872,824.52)
Loans Payable	(26,590,000.00)
Claims from Accountable Officers for Cash Shortages	
Inventories	24,981,198.33
Prepayments	878,864.18
Unconsummated Obligations	8,246,154.21
Retained Earnings Available for Operations	13,756,164.52
Total Government Equity	404,308,246.97

Certified Correct:


JOLISA O. WAHING
Municipal Accountant



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ABSENT:

None

PREFATORY STATEMENT

Under the Plantilla of Personnel and Staffing Pattern of the local government unit of Siayan, Zamboanga del Norte, there are Three (3) nurse positions in the Municipal Health Office (MHO) namely: Nurse I, SG/Step - 10/1, Nurse II, SG/Step - 15/6 and Nurse III, SG/Step - 18/2.

Whereas, Nurse III position above-mentioned was erroneously created under Municipal Ordinance No. 03-003, dated March 7, 2003 based on the Qualification Standard of the Civil Service Commission (CSC) that Nurse III is only Salary Grade 17 and not Salary Grade (SG) - 18.

The Department of Budget and Management (DBM) Budget Circular No. 2021-2, dated August 25, 2021 subject of such is "MODIFICATION OF NURSE POSITION" wherein the purpose as stated is to prescribed the rules and regulations on the upgrading of the previous Nurse positions.

In compliance of the DBM directives hence this enactment.

BE IT ORDAINED by the Sangguniang Bayan in session assembled:

"MUNICIPAL ORDINANCE NO. 22-02

Series of 2022

SECTION I. TITLE. This shall be known as "**AN ORDINANCE MODIFYING/UPGRADING THE SALARY GRADE OF NURSES POSITION IN THE PLANTILLA OF PERSONNEL AND STAFFING PATTERN OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE THE SAME TIME AMENDING THE SALARY GRADE OF NURSE III POSITION UNDER MUNICIPAL ORDINANCE NO. 03-003, DATED MARCH 7, 2003.**"

SECTION II. MODIFICATION IN THE POSITION ATTRIBUTES OF NURSE POSITIONS:
Pursuant to DBM Budget Circular No. 2021-2 the position attributes of the following classes of Nurse positions are hereby modified/upgraded effective January 1, 2022.


POSITION TITLE	PREVIOUS SALARY GRADE	MODIFIED SALARY GRADE
Nurse I	SG 10	SG 15
Nurse II	SG 15	SG 16
Nurse III	SG 18	SG 17

SECTION III. EFFECTIVITY. That this ordinance shall take effect upon approval.

ENACTED this 14th day of March 2022.


I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

**CERTIFIED CORRECT
AS TO ITS PASSAGE:**


PRIMITIVO D. CASTILLO
Municipal Vice Mayor
(Presiding Officer)


WILFREDO O. DOMPALES
Sangguniang Bayan Secretary

APPROVED:


JOSECOR J. GEPOLONGCA
Municipal Mayor

PLANTILLA OF LGU PERSONNEL FY 2022
LGU - Siayan, Zamboanga del Norte

OFFICE/DEPARTMENT: MUNICIPAL HEALTH OFFICE

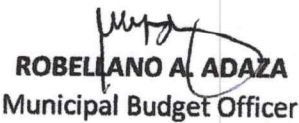
Item No.		Title Position	Name of Incumbent	Authorized Rate Per Annum (LBC #121) 1ST Tranche 2021		Proposed Rate Per Annum (LBC #132) 2ND Tranche 2022		Increase/ Decrease
New	Old			Grade /Step	Amount	Grade /Step	Amount	Amount
	4411-68	MGDH-I (MHO)	Raymund P. Nadela	24/8	1,086,228.00	24/8	1,107,528.00	21,300.00
	4411-69	Rural Health Pysician <i>Vacant-Unfunded</i>		20/1	-	20/1	-	-
	4411-101	Nurse III	Victorino R. Labastida	18/4	498,036.00	18/2	503,700.00	5,664.00
		Modification of Nurse III Position Per Ordinance No. 22-02 Series of 2022				17/2		
	4411-70	Medical Technologist II	Kimberly D. Malbacias	15/1	365,400.00	15/2	387,060.00	21,660.00
	4411-71	Nurse II	Ana Doldeza R. Gayapa	15/8	396,732.00	15/6	(404,844.00)	8,112.00
		Modification of Nurse II Position Per Ordinance No. 22-02 Series of 2022				16/6	441,864.00	37,020.00
	4411-95	Dentist I <i>Vacant</i>		14/1	333,756.00	14/1	351,108.00	17,352.00
	4411-72	Nurse I	Benjie B. Buhisan	10/1	230,496.00	10/2	(243,756.00)	13,260.00
		Modification of Nurse I Position Per Ordinance No. 22-02 Series of 2022				15/2	387,060.00	143,304.00
	4411-165	Midwife V <i>Amended under Ordinance No. 21-09</i>	Judalyn C. Dompales	17/1	365,400.00	17/1	455,844.00	90,444.00
	4411-73	Midwife II	Gliziel L. Alumbre	11/8	278,052.00	11/2	275,436.00	(2,616.00)
	4411-74	Midwife II	Gina A. Mosep	11/8	278,052.00	11/1	272,196.00	(5,856.00)
	4411-75	Midwife II	Julieta G. Limbang	11/8	278,052.00	11/8	295,848.00	17,796.00
	4411-76	Midwife II	Isabel C. Gabisan	11/8	278,052.00	11/8	295,848.00	17,796.00
	4411-77	Midwife I	Merlyn S. Bimbo	9/3	217,740.00	9/3	227,112.00	9,372.00
	4411-78	Midwife I	Marilou S. Andus	9/2	215,928.00	9/2	225,228.00	9,300.00
	4411-79	Sanitation Inspector I	Reynaldo J. Alburo	6/1	186,708.00	6/1	184,680.00	(2,028.00)
	4411-91	Midwife I	Bencis O. Manapolio	9/2	215,928.00	9/2	225,228.00	9,300.00
	4411-92	Midwife I	Ritchel A. Grapa	9/1	214,140.00	9/1	225,228.00	11,088.00
	4411-93	Nursing Attendant I	Queeny L. Azur	4/8	166,068.00	4/8	173,184.00	7,116.00
	4411-96	Midwife I <i>Vacant</i>		9/7	225,108.00	9/8	236,772.00	11,664.00
	1011-9	Admin. Aide III (Driver I)	Richie Boy B. Arances	3/1	148,416.00	3/1	154,716.00	6,300.00
TOTAL -----					5,978,292.00		6,245,316.00	267,024.00
TOTAL							6,425,640.00	447,348.00

180,324.00 Salary Difference

Prepared by:


AIRMA B. ASPIRAS
HRMO III

Reviewed by:


ROBELLANO A. ADAZA
Municipal Budget Officer

Approved by:


JOSECOR S. GEPOLONGCA
Municipal Mayor

**SUMMARY WORKSHEET 1
INCOME AND EXPENDITURE (I & E)
FY 2022**

SIAYAN, ZAMBOANGA DEL NORTE

Sources of Funds	Prior Year 2020	Current Year Actual- 2021	Budget Estimate 2022
Beginning Balance			-
Regular Income	198,030,553.57	217,000,000.00	289,000,000.00
Non-recurring Income	20,425,027.60		
Total Available Resources	218,455,581.17	217,000,000.00	289,000,000.00
Net Available Resources	218,455,581.17	217,000,000.00	289,000,000.00
Less: Appropriation Budget Year Only			
Personal Services		88,142,907.24	
MOOE		97,436,933.24	
Capital Outlay		6,518,000.00	
Non-Office		96,902,159.52	289,000,000.00
Unappropriated Balance Still Available			<u>-0-</u>
Computation for PS Limitation			
Actual Regular Income (PY- next preceding Year)			198,030,553.57
45% thereof			<u>89,113,749.11</u>
Less:			
Appropriation for PS			88,142,907.24
Still Allowable (PS Block)			<u>970,841.87</u>

Prepared by:


ROBELLANO A. ADAZA
Municipal Budget Officer