



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



OFFICE OF THE SANGUNIANG BAYAN

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE
7TH DAY OF JUNE 2021.**

PRESENT:

Hon. Primitivo D. Castillo, Presiding Officer,
Hon. Emelyn P. Tulawe, Presiding Officer Pro-
Hon. Estrella S. Zapatos,
Hon. Oliver A. Romero, Floor Leader
Hon. Ma. Roselyn G. Secretario,
Hon. Rico V. Jamisola,
Hon. Rey L. Anugon, Assistant Floor Leader
Hon. Alfredo R. Labastida
Hon. Maribel C. Okay, ABC President,
Hon. Phil A. Saraga, SK Fed. President,
Hon. Johnny C. Anugon, Sr., IPMR,

Municipal Vice Mayor
Sangguniang Bayan Member

-do-
-do-
-do-
-do-
-do-
-do-
-do-
-do-

ABSENT:

Hon. Vanessa Lyn B. Atuy,

-do-

PREFATORY STATEMENT

Section 76 of Republic Act No. 7160 states that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

The local officials as part of its management and concerned desire to motivate employees by way of promotions to a higher salary grade particularly to those deserving and qualified employees. However, due to financial limitation some positions of a certain office which are no longer necessary are opted to be dissolved and such funding allocation shall be appropriated for the newly created positions.

BE IT ORDAINED by the Honorable Sangguniang Bayan in session assembled:

"MUNICIPAL ORDINANCE NO. 21-06

Series of 2020

SECTION I. TITLE: This Ordinance shall be known as **"AN ORDINANCE DISSOLVING THE POSITION OF ASSISTANT MUNICIPAL TREASURER, SG 22/1, LIKEWISE CREATING THE POSITION OF SUPERVISING ADMINISTRATIVE OFFICER (LOCAL REVENUE COLLECTION OFFICER IV) SG 22/1 IN THE OFFICE OF THE MUNICIPAL TREASURER, ADMINISTRATIVE OFFICER II (SOCIAL WELFARE I) SG 11/1 AND ADMINISTRATIVE AIDE VI (DAY CARE WORKER I), SG 6/1 IN THE OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT (MSWD) AND THE NEWLY CREATED POSITIONS SHALL BE INCORPORATED IN THE PLANTILLA OF PERSONNEL OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE.**

SECTION II. DISSOLVED POSITION: That the following position is hereby dissolved:

OFFICE OF THE MUNICIPAL TREASURER:

1. ASSISTANT MUNICIPAL TREASURER SG 22/1

SECTION III. CREATION OF POSITIONS: The following positions are hereby created:

OFFICE OF THE MUNICIPAL TREASURER:

1. SUPERVISING ADMINISTRATIVE OFFICER (LOCAL REVENUE COLLECTION OFFICER IV) SG 22/1

OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT (MSWD)

1. ADMINISTRATIVE OFFICER II (SOCIAL WELFARE I) SG 11/1
2. ADMINISTRATIVE AIDE VI (DAY CARE WORKER I) SG 6/1

SECTION IV. FUNDING APPROPRIATION: That the funds for salaries and other emoluments of the position herein created shall be provided incorporated in the Annual Budget FY 2022.

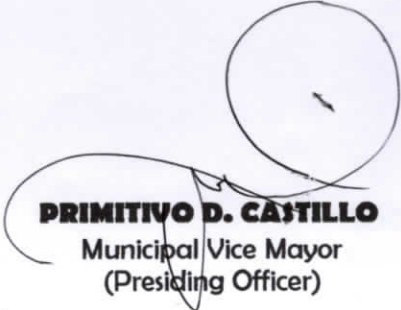
SECTION V. EFFECTIVITY: This Ordinance shall take effect upon approval in conformance with the government accounting and auditing rules and procedures.

ENACTED this 7th day of June 2021.

I HEREBY CERTIFY to the correctness of the above-quoted ordinance.


WILFREDO Q. DOMPALES
Sangguniang Bayan Secretary

**CERTIFIED CORRECT
AS TO ITS PASSAGE:**


PRIMITIVO D. CASTILLO
Municipal Vice Mayor
(Presiding Officer)

APPROVED:


JOSECOR S. GEPOLONGCA
Municipal Mayor

JUN 08 2021



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



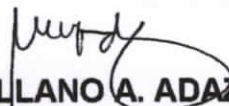
OFFICE OF THE MUNICIPAL BUDGET OFFICER

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the Local Government Unit of Siayan, Zamboanga del Norte is compliant to the Personal Services (PS) Limitation on Local Government Budgets. Thus, the total PS Appropriation for Fiscal Year 2021 of LGU Siayan, Z.N. does not exceeded the 45% as 2nd class municipality of the total annual income from regular sources realized in the next preceding fiscal year 2019. Attached is LBR Form No. 2 as your reference.

Given this 4th day of June, 2021 at Siayan, Zamboanga del Norte, Philippines.


ROBELLANO A. ADAZA
Municipal Budget Officer

**SUMMARY WORKSHEET 1
INCOME AND EXPENDITURE (I & E)
FY 2021**

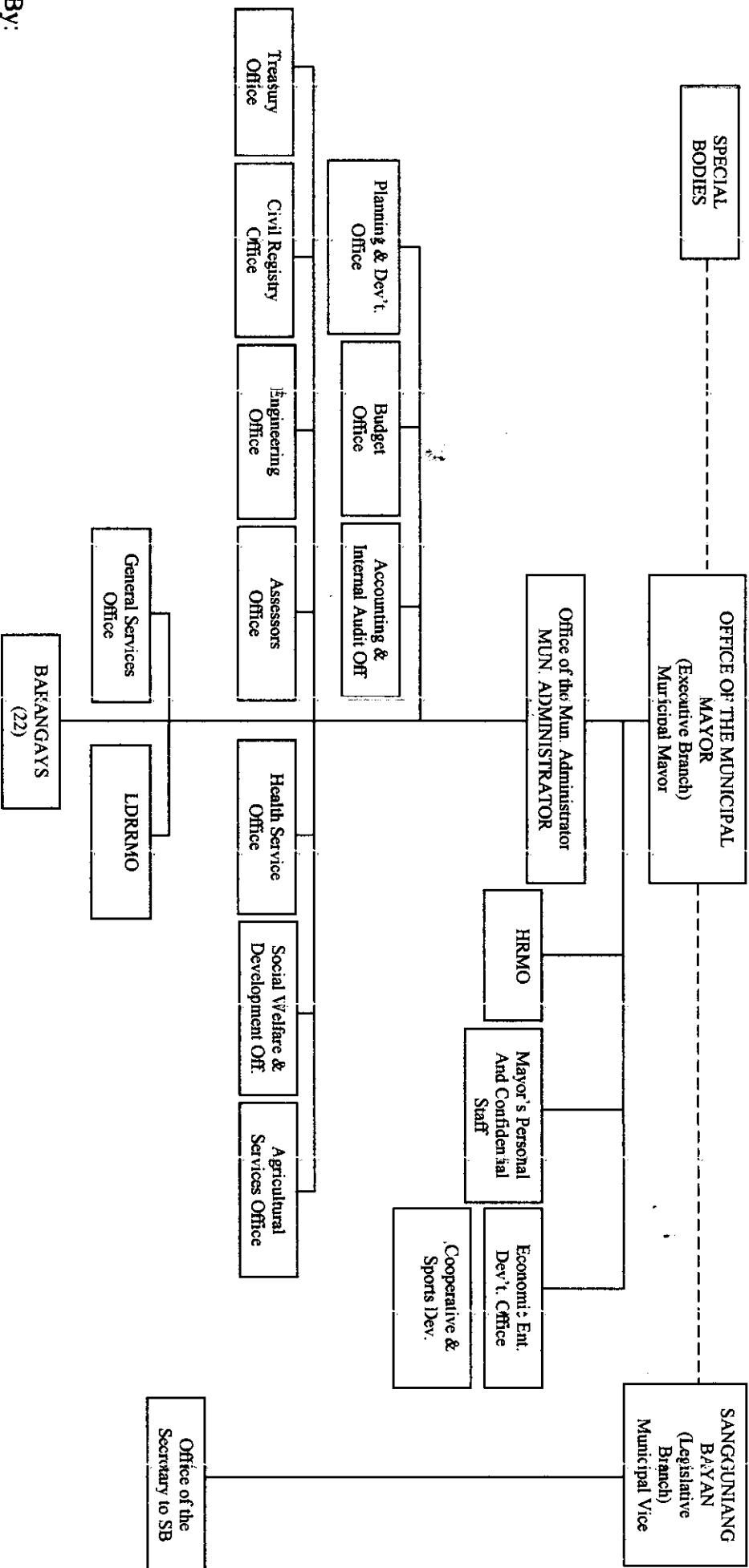
SIAYAN, ZAMBOANGA DEL NORTE

Sources of Funds	Prior Year 2019	Current Year Actual- 2020	Budget Estimate 2021
Beginning Balance			-
Regular Income	175,712,571.84	199,200,000.00	217,000,000.00
Non-recurring Income	2,224,742.18		
Total Available Resources	177,937,314.02	199,200,000.00	217,000,000.00
Net Available Resources	177,937,314.02	199,200,000.00	217,000,000.00
Less: Appropriation Budget Year Only			
Personal Services		77,855,850.37	
MOOE		64,709,560.98	
Capital Outlay		5,155,000.00	
Non-Office		69,279,588.65	217,000,000.00
Unappropriated Balance Still Available			<u>-0-</u>
Computation for PS Limitation			
Actual Regular Income (PY- next preceding Year)			175,712,571.84
45% thereof			<u>79,070,657.33</u>
Less:			
Appropriation for PS			77,855,850.37
Still Allowable (Excess)			<u>1,214,806.96</u>

Prepared by:


ROBELLANO A. ADAZA
Municipal Budget Officer

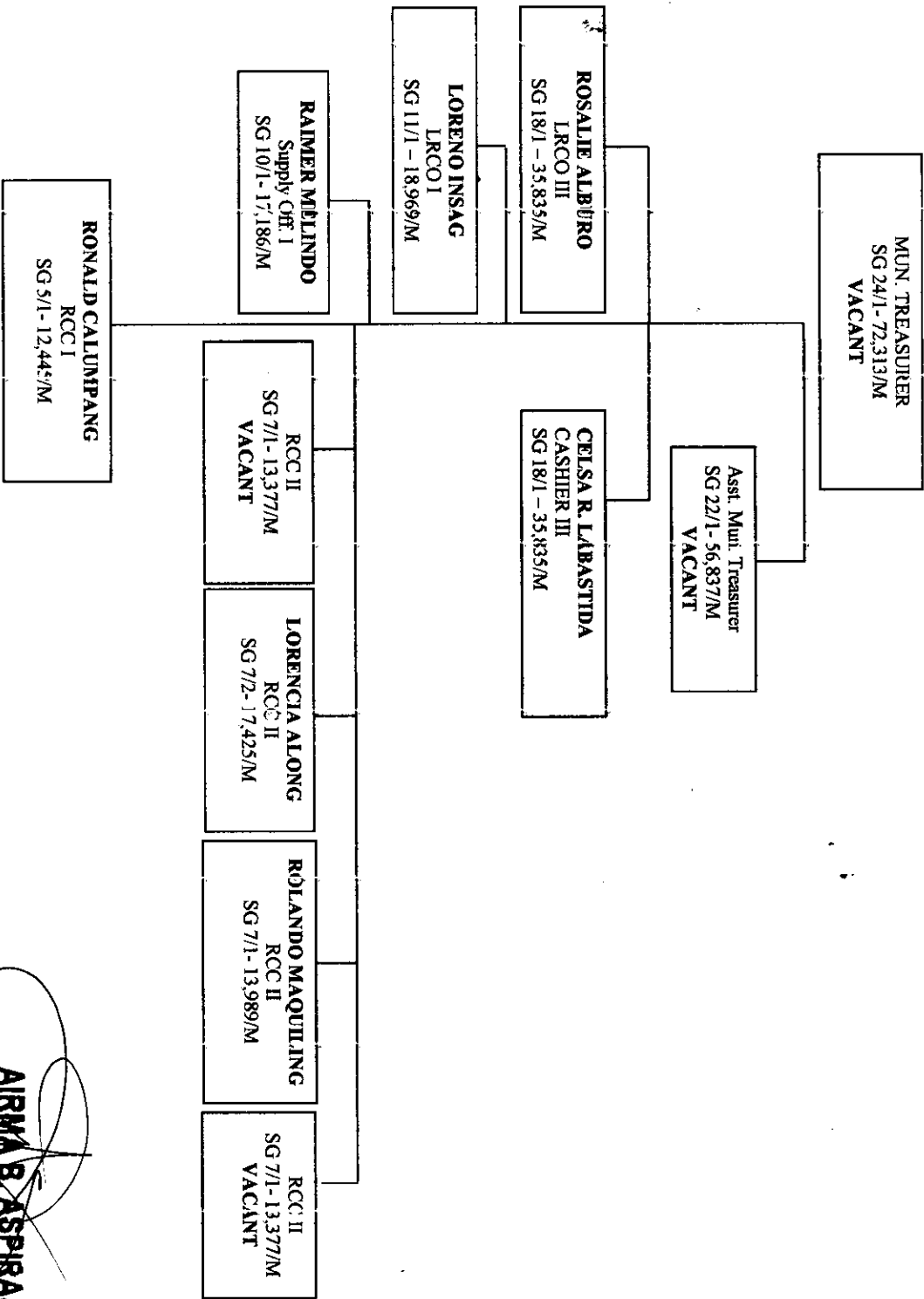
ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE

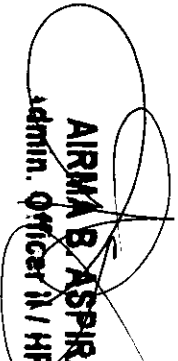


Prepared By:

AIRMA B. ASPRAS
Administrative Officer II
HRMO/I

OFFICE OF THE MUNICIPAL TREASURER




AIRMA B. ASPIRAS
Admin. Officer II / HRMO