



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SIAYAN,  
ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 11<sup>TH</sup> DAY OF NOVEMBER, 2024.

**PRESENT:**

|   |                          |
|---|--------------------------|
| Hon. Josecor S. Gepolongca, Presiding Officer         | Municipal Vice Mayor     |
| Hon. Raul P. Dominise, Presiding Officer Pro-Tempore  | Sangguniang Bayan Member |
| Hon. Daisy A. Limbang, Majority Floor Leader          | -do-                     |
| Hon. Wilfredo A. Siasico, Asst. Majority Floor Leader | -do-                     |
| Hon. Roel J. Fabiran,                                 | -do-                     |
| Hon. Rey L. Anugon                                    | -do-                     |
| Hon. Wencito B. Intoy,                                | -do-                     |
| Hon. Billynel C. Catig,                               | -do-                     |
| Hon. Estrella S. Zapatas, Minority Floor Leader       | -do-                     |
| Hon. Maria Gina Z. Atay, LIGA President               | -do-                     |
| Hon. Dave F. Labadiabad, SK Fed. President            | -do-                     |
| Hon. Johnny C. Anugon, Sr. IPMR                       | -do-                     |

**ABSENT:**

None

**PREFATORY STATEMENT**

The Local Finance Committee of the Municipal Government of Siayan, Zamboanga del Norte had certified to the probability of collecting the amount of **THREE HUNDRED THIRTEEN MILLION (PHP 313,000,000.00) PESOS** for the year 2025.

The budget has adequately provided funds for the delivery of basic services and the maintenance of facilities as provided for in Sec. 17 (b) of RA 7160. Statutory and contractual obligations have been provided. Strict observance of AO 103 is encouraged from the different department heads of adhering to the 20% retention on the utilization of Maintenance and Other Operating Expenditures (MOOE) Appropriations. Procurement of good and civil works shall strictly follow the provisions of RA 9184 and its implementing rules and regulations.

**BE IT ORDAINED** by the Sangguniang Bayan in session assembled:

**"APPROPRIATION ORDINANCE NO. 24-15**

Series of 2024

**SECTION I. TITLE.** This Ordinance shall be known as "APPROPRIATION ORDINANCE AUTHORIZING THE GENERAL FUND ANNUAL BUDGET FY 2025 AND MAKING AVAILABLE THE AMOUNT **THREE HUNDRED THIRTEEN MILLION (PHP 313,000,000.00) PESOS** FOR THE YEAR 2025 FOR VARIOUS EXPENDITURES OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE EMBODIED THEREIN".

**SECTION II. AUTHORITY AND AVAILABILITY OF FUNDS:** That the General Fund Annual Budget FY 2025 is hereby authorized and made available amounting **THREE HUNDRED THIRTEEN MILLION (PHP 313,000,000.00) PESOS** for the year 2025.

**SECTION III. SOURCED OF FUNDS.** That the funds to cover the General Fund Annual Budget FY 2025 is sourced from the following:

|                                    |                    |
|------------------------------------|--------------------|
| NATIONAL TAX ALLOCATION (NTA)..... | 303,387,537.00     |
| Local Source .....                 | 9,612,463.00       |
| TOTAL =====                        | PHP 313,000,000.00 |



#### SECTION IV. FUNDING ALLOCATION.

(a) That the amount of PHP 313,000,000.00 is hereby appropriated/allocated for the following expenditures:

|                                 |                          |
|---------------------------------|--------------------------|
| • Personal Services (PS) .....  | 112,611,672.10           |
| • MOOE .....                    | 91,695,445.13            |
| • Capital Outlay (CO) .....     | 6,529,500.00             |
| • 20% Development fund .....    | 60,677,507.40            |
| • 5% MDRRMF .....               | 15,650,000.00            |
| • 5% GAD .....                  | 15,650,000.00            |
| • 1% SC/PWD .....               | 3,130,000.00             |
| • 1% Children .....             | 3,033,875.37             |
| • Aid to 22 Barangays .....     | 22,000.00                |
| • Terminal Leave Benefits ..... | 4,000,000.00             |
| <b>TOTAL .....</b>              | <b>PHP313,000,000.00</b> |

(b) That the budget documents appended herein are form part and parcel of the authorized Annual Budget FY 2025:

|                 |   |
|-----------------|---|
| LBP Form No. 1  | Budget of Expenditures and sources of Financing                                       |
| LBP Form No. 2  | Programmed appropriation and obligation by object of expenditures                     |
| LBP Form No. 2a | Programmed appropriation and obligation for special purpose                           |
| LBP Form No. 3  | Personnel Schedule  |
| LBP Form No. 4  | Mandate/Vision/Mission/Major final output performance indication and Targets CY 2025  |
| LBP Form No. 5  | Statement of Debt Service   |
| LBP Form No. 6  | Statement of Statutory and Contractual Obligations and Budgetary Requirements CY 2025 |
| LBP Form No. 7  | Statement of Fund Allocation by Sector  |

(c) That the budget complied with budgetary requirements and general limitations provided in RA 7160 and its implementing rules and regulations.

(d) That the execution of this budget shall follow the guidelines and procedure prescribed in the Budget Operations Manual for LGU's and that the disbursements of authorized expenditures shall be based on the approved work and financial plan and the advice of allotment issued by the Local Chief Executive.

**SECTION V. USE OF SAVINGS AND AUGMENTATION.** In accordance with Section 336 of RA 7160 known as the Local Government Code of 1991, the Municipal Mayor and the Sanggunian concerned may, by Executive Order and/or ordinance be authorized to augment any item in the approved Annual Budget of their respective offices from savings in other items within the same expense class of their respective appropriations.

**SECTION VI. PRIORITY IN THE USE OF PERSONAL SERVICES SAVINGS.** Priority shall be given to personnel benefits of local employees in the use of Personal Services Savings.

**SECTION VII. FIRST TRANCHE SALARY INCREASE.** The First Tranche of the Modified Salary Schedule for LGU personnel is hereby implemented in pursuant to Local Budget Circular (LBC) No. 160. The Salary of the MHO personnel is based on 2<sup>nd</sup> class Provinces and Cities of the same circular.

**SECTION VIII. CHANGES IN THE MUNICIPAL DEVELOPMENT PLAN AND AIP.** In case of changes in the Municipal Development Plan, resolution and decision of the Executive Committee of EMDC is sufficient and executory in order not to delay in the implementation of programs, projects and activities subject of the changes and revisions.

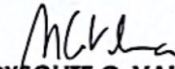
**SECTION IX. STRICT OBSERVANCE OF PUBLIC FISCAL MANAGEMENT POLICIES.** That in the utilization of the appropriations in the budget, strict observance of the existing policies on the public fiscal management shall be complied with to ensure frugal expenditures and observance of value of money.

**SECTION X. SEPARABILITY CLAUSE.** If for any reason or reasons, any section or provisions of this Appropriation Ordinance is disallowed or declared in valid in budget review by proper authorities, other sections or provisions hereof that are not affected thereby shall continue to be in full force and effect.


**SECTION XI. EFFECTIVITY.** This Appropriation Ordinance shall take effect and operative on January 1, 2025.

**ENACTED** this 11<sup>TH</sup> day of November, 2025.

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**I HEREBY CERTIFY** to the correctness of the above-quoted Ordinance.

  
**MA. CHRYSOLITE C. VALERA**  
Records Officer II  
(Acting Secretary)

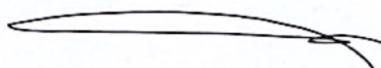
**CERTIFIED CORRECT  
AS TO ITS PASSAGE:**

  
**ATTY. JOSE COR S. GEPOLONGCA**  
Municipal Vice Mayor  
(Presiding Officer)

**APPROVED:**

  
**ALBERTO J. BONGCAWEL**  
Municipal Mayor


**CONCURRED:**


  
**DAISY A. LIMBANG**  
SB Member

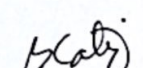
  
**WILFREDO A. SIASICO**  
SB Member

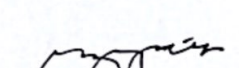
  
**RAUL P. DOMINISE**  
SB Member


  
**ROEL J. PABIRAN**  
SB Member


  
**REY L. ANUGON**  
SB Member


  
**WENCITO B. INTOY**  
SB Member

  
**BILLY NEL C. CATIG**  
SB Member

  
**ESTRELLA S. ZAPATOS**  
SB Member

  
**MARIA GINA Z. ATAY**  
ABC President-SB Member

  
**DAVE F. LABADLABAD**  
SK fed. President - SB Member

  
**JOHNNY C. ANUGON, SR.**  
IPMR- SB Member