



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 2ND DAY OF
SEPTEMBER, 2024.

PRESENT:

| | |
|--|--------------------------|
| Hon. Atty. Josecor S. Gepolongca, Presiding Officer, | Municipal Vice Mayor |
| Hon. Daisy A. Limbang, Majority Floor Leader, | Sangguniang Bayan Member |
| Hon. Wilfredo A. Siasico, Asst. Majority Floor Leader, | -do- |
| Hon. Raul P. Dominise, Presiding Officer Pro-Tempore, | -do- |
| Hon. Roel J. Pabiran, | -do- |
| Hon. Rey L. Anugon, | -do- |
| Hon. Wencito B. Intoy, | -do- |
| Hon. Billynel C. Catig, | -do- |
| Hon. Estrella S. Zapatos, Minority Floor Leader, | -do- |
| Hon. Maria Gina Z. Atay, LNB President, | -do- |
| Hon. Dave F. Labadlabad, SK Fed. President, | -do- |
| Hon. Johnny C. Anugon, Sr., IPMR, | -do- |

ABSENT:

None

MUNICIPAL ORDINANCE NO. 24-11
Series of 2024

AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CCD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCES ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS THE STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF SIAYAN, ZAMBOANGA DEL NORTE.

INTRODUCED BY: HON. DAISY A. LIMBANG

PREFATORY STATEMENT

WHEREAS, the Municipality of Siayan has been a recipient of Kapit-bisig Laban sa Kahirapan-Comprehensive Delivery of Social Services (KALAHI-CIDSS) a poverty reduction project of the government of the Philippines implemented by the Department of Social Welfare and Development (DSWD) with financing assistance from the World Bank;

WHEREAS, the project aims to reduce poverty by 1) empowering the poor to participate meaningfully in the development, and 2) making development responsive to the needs of the citizen by making local governance processes and systems more participatory, transparent and accountable;

WHEREAS, very recently also the Municipality of Siayan benefited from "KALAHI-CIDSS Community Driven Development Thematic LGU Led Implementation" using community driven approaches in the LGU Local Planning and Budgeting Processes; the principles of participation, transparency and accountability were built into the Municipality's local development planning and budgeting cycle;

WHEREAS, through the Community Driven Development (CDD) strategy, the KALAHI-CIDSS and Community Driven Development thematic LGU LED implementation in Siayan 1) promoted the active engagement of citizens in the development processes; 2) encourage greater collaboration between local government leaders and citizens; 3) mobilized and used resources that addressed expressed needs of the poor

particularly those assigned with the Millennium Development Goals (MDG), and the same time minimized and even eliminated corruption and waste; and 4) increased both the capacity and the capability of the local government units and ordinary citizens to design, implement, manage and sustain development initiative;

WHEREAS, these gains and good practices must be sustained through the institutionalization of the Community Driven Development (CDD) approach based on the sustainability plan through the enactment of policy legislation;

BE IT ORDAINED by the Sangguniang Bayan of Siayan in regular session assembled, that:

SECTION 1. TITLE. This Ordinance shall be known as "AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCES ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS THE STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF SIAYAN", OTHERWISE KNOWN AS **"THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH INSTITUTIONALIZATION ORDINANCE OF SIAYAN, ZAMBOANGA DEL NORTE"**.

SECTION 2. DECLARATION OF POLICY – It is the declared policy of the Municipality to promote participation, transparency and accountability in the identification, prioritization, resources allocation and implementation of locally funded programs and projects including operation and maintenance of the same. Towards the end, the Community Driven Development (CDD) approach is hereby institutionalized and some of the activities in the Community Empowerment Activity Cycle (CEAC) specifically Participatory Situational Analysis, Barangay Assembly, Resources Allocation through counter parting, Project Development through the Project Preparation Team, Project Implementation through the volunteers, Project Sustainability and Operation and Maintenance are hereby adopted as the strategies in pursuing and attaining development goals.

SECTION 3. DEFINITION OF TERMS – As used in the Ordinance, the following terms shall mean:

- a. **INSTITUTIONALIZE** – to make into an established law, custom, practice, system, etc.
- b. **COMMUNITY DRIVEN DEVELOPMENT (CDD)** – is an alternative development strategy where the community especially the poor people are tapped and developed as initiators and collaborators of resources for said transformation. It is an approach that aims at giving the people control over decisions and resources for the development at the local level.
- c. **COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC)** – refers to a multi-activity process designed to systematically mobilize the capacity of the local people to prioritize their development needs, design activities, seek technical assistance, manage resources and implement and sustain development actions.
- d. **BARANGAY ASSEMBLY** – is a gathering of all barangay residents who are at least 15 years old and above, Filipino and listed in the records as members of the barangay assembly (Local Government Code of 1991, R.A. 7160).
- e. **PARTICIPATORY SITUATIONAL ANALYSIS (PSA)** – is a method of collective information sharing and analysis that can be used for a variety of purpose, including but not limited to strengthening organization, design and implementation of programs and projects, monitoring and evaluation and drafting of community development plans. As a research method, the purpose of PSA is to mobilize local communities to share information about local conditions from their own perspective.

SECTION 4. SUSTAINABILITY MECHANISM – The following activities are hereby adopted and institutionalized under the following components to wit:

4.1 Development Planning:

- a) Participatory Situational Analysis (PSA) shall be adopted as a method of collective information sharing and analysis of prevailing situation of the community. This shall be undertaken in the barangay level.
- b) Participatory Situational Analysis (PSA) outputs shall be validated by the community through a barangay assembly.
- c) Participatory Situational Analysis (PSA) outputs shall be used as an output to development plans both the Barangay Development Plan and the Comprehensive Development Plan of the Municipality.
- d) The strengthening of Community Based Organizations (CBOs) participation in development planning shall be sustained by the increased membership of the same in the Barangay Development Council and Municipal Development Council.

4.2 Resource Allocation:

- a) Counter parting scheme between the BLGU/MLGU and the community in the allocation of funds for locally funded projects shall be institutionalized.
- b) Packaging of project proposals to include the program of work, technical plan and design shall be undertaken for prioritized projects before the project proposal is submitted for accessing of funds from other sources.

4.3 Project Implementation:

- a) Labor counter parting through the labor matrix be sustained when implementing projects funded through counter parting scheme between and among the BLGU, MLGU and the community.
- b) Community Volunteerism in the implementation of projects shall be encouraged when implementing projects funded through counter parting scheme between the BLGU and MLGU like volunteers for the organized groups such as the Project Implementation Team, Monitoring Team, Procurement Team and Bids and Awards Committee, etc.
- c) Procurement procedures as provided under RA 9184 otherwise known as Government Procurement Reform Acts shall be strictly observed.

4.4 Post Project Completion:

- a) Operation and Maintenance Group shall be organized to oversee the operation and maintenance of completed projects funded through the counter parting scheme.
- b) Operation and Maintenance Plan and policies shall be formulated for every project that has been completed funded out of the counter parting scheme.

SECTION 5. REQUIREMENTS AND SANCTIONS – in order to ensure the sustainability and institutionalization of the Community Driven Development (CDD) approach and the good practices experienced during the KALAHI-CIDDS implementation, the following requirements and sanctions shall be strictly imposed:

- 5.1 No project of the barangay shall be included in the Comprehensive Development Plan and other lists of funding allocation unless the project has been identified during the PSA workshop and validated by the community in a barangay assembly – compliance of this requirement shall be proven by the minutes of the proceedings of the PSA workshop and the Barangay Assembly and the attendance of the participants during the barangay assembly.
- 5.2 No request of funding assistance by a barangay from the MLGU for the implementation of its prioritized projects shall be granted unless the barangay will provide a counterpart either in cash or in kind. Availability of the cash of the barangay to the project shall be shown through its annual budget or appropriation ordinance while its counterpart in kind shall be proven through resolution of the Sangguniang Barangay indicating in the said resolution the type of in-kind counterpart and cash value of the kind contribution. If the counterpart is through labor, a labor matrix shall be prepared indicating amount that the laborer or worker shall contribute.
- 5.3 All requests by the barangay for the implementation of project through counter parting scheme shall be accompanied with the Program of Work, technical plans, and design.
- 5.4 In implementing projects using counter parting scheme between the MLGU and BLGU, cash counterpart of the MLGU shall be transferred to the BLGU account. The BLGU shall take the lead the implementation of the projects. However, said counter parting engagement shall be covered by a Memorandum of Agreement by and between the MLGU and BLGU. The MOA shall outline the implementation guidelines to ensure that funds are protected from misuse and that the desired accomplishment of the project shall be attained. Conditions in the MOA may include the inspectorate authority of the MLGU as to the Physical Accomplishment through the Municipal Engineer and as to the financial transaction for the accountant to be allowed to evaluate financial documents including disbursement vouchers and its supporting papers.
- 5.5 No implementation of a priority project of a barangay utilizing a counter parting scheme between the barangay and MLGU shall be undertaken if the fund allocated for the specific project by the BLGU, MLGU and the community including in kind contribution will not be able to produce a project that can be utilized for its desired purpose after the fund has been exhausted.
- 5.6 The Barangay Official shall take the lead in the implementation of the priority projects of the Barangay through counter parting scheme. However, organized volunteer groups shall be tapped such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee to assist in the implementation of the project.
- 5.7 Procurement Procedures under RA 9184 shall strictly be observed.

SECTION 6. ALLOCATION OF LOCAL COUNTERPART CONTRIBUTION (LCC) OF THE MLGU IN ITS ANNUAL BUDGET – In order to ensure that the local counter parting scheme in the implementation of the priority projects shall be undertaken, the MLGU shall allocate Local Counterpart Contribution (LCC). This fund shall be utilized solely for the counter parting engagement in the municipality.

SECTION 7. PRIORITIZATION BY THE MUNICIPAL DEVELOPMENT COUNCIL – Considering the meager resources of both the barangay and the municipal government that can be utilized in the implementing priority projects of the barangay, prioritization shall be undertaken as an option to maximize the utilization of fund for projects that have a greater impact to the community. For this purpose, the Municipal Development Council being the highest planning body of the municipality shall conduct the prioritization of projects of the different barangays for the purpose of allocating funds from LCC of the municipal government.

SECTION 8. SCOPE AND COVERAGE OF THE ORDINANCE – The Ordinance shall cover only project locally funded through counter parting scheme between the MLGU, BLGU and the community. It shall not cover projects in the locality funded from outside sources unless, however the funding agency or entity shall allow to implement the project in the way it is desired in this Ordinance in which case a corresponding MOA shall be enacted.

SECTION 9. CONTINUING ENGAGEMENT OF THE MUNICIPAL INTER- AGENCY COMMITTEE (MIAC) IN CDD ACTIVITIES – The MIAC composed of heads of departments of the LGU and the National Government Agencies shall continue to exist and perform. Its mandated functions as provided in the Executive Order No. 17-64, series of 2018. Technical assistance shall continue to be provided to the barangays on order to sustain the good practices and CDD technology.

SECTION 10. TRANSPARENCY AND ACCOUNTABILITY MECHANISM – In order to promote transparency and accountability, a transparency billboard shall be constructed within the project site indicating thereof the nature of the project, total project cost, duration of the project and the counterpart contribution of participating entities. During the implementation of the project, the physical accomplishment and financial report shall be posted in the barangay hall and other conspicuous places so that the public may know and be informed of the project implementation status.

SECTION 11. CREATION OF COMMUNITY DRIVEN DEVELOPMENT (CDD) UNIT AND DESIGNATION OF A CDD FOCAL PERSON IN THE MLGU – The Local Chief Executive is hereby authorized to create a Community Driven Development (CDD) Unit and to designate CDD Focal Person whose basic function is to ensure the community driven development approach continuously being practiced by the communities and that CDD principles and objectives are being adhered along the area on local development planning, local development, investment programming, budgeting and financial arrangement, monitoring and evaluation and sustainability mechanism.

SECTION 12. AUTHORITY OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) TO FORMULATE IMPLEMENTING RULES AND REGULATIONS (IRR) OF THIS ORDINANCE – The Municipal Development Council (MDC) is authorized to formulate the implementing rules and regulations of this Ordinance which shall include but not limited to the setting of the criteria for the prioritization, resources allocation based on the available funds of the barangay.

SECTION 13. REPEALING CLAUSE – All Ordinances contrary to or inconsistent with this Ordinance are hereby repealed or modified accordingly.

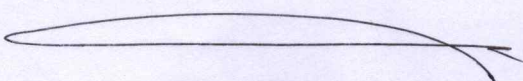
SECTION 14. SEPARABILITY CLAUSE – If any provision of this Ordinance is declared unconstitutional or illegal, the same shall not affect the validity and effectivity of the other provisions hereof.

SECTION 15. EFFECTIVITY CLAUSE – The Ordinance shall take effect after posting in three (3) conspicuous places in the Municipality of Siayan, Zamboanga del Norte.

APPROVED.

ENACTED BY THE SANGGUNIANG BAYAN OF SIAYAN, ZAMBOANGA DEL NORTE TERM 2022-2025 DURING ITS REGULAR SESSION HELD ON SEPTEMBER 2, 2024 AT THE SB SESSION HALL, SIAYAN, ZAMBOANGA DEL NORTE.

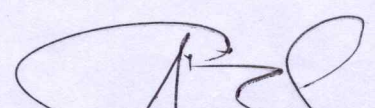
ATTESTED AND CERTIFIED TO BE DULY ADOPTED:



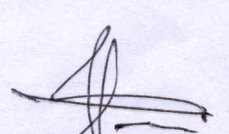
DAISY A. LIMBANG
SB Member



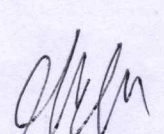
WILFREDO A. SIASICO
SB Member



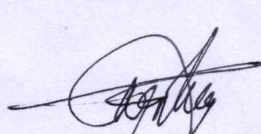
RAUL P. DOMINISE
SB Member



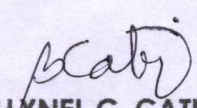
ROEL J. PABIRAN
SB Member



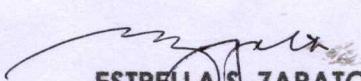
REY L. ANUGON
SB Member




WENCITO B. INTOY
SB Member




BILLYNEL C. CATIG
SB Member



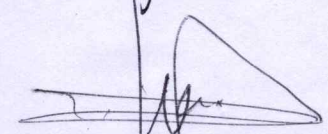
ESTRELLA S. ZAPATOS
SB Member



MARIA GINA Z. ATAY
LNB President – SB Member

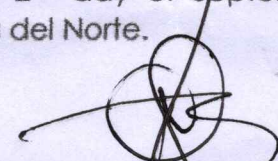


DAVE F. LABADLABAD
SK Fed. President – SB Member



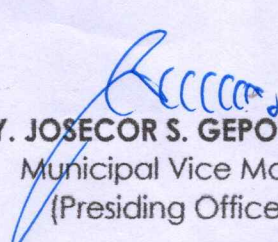
JOHNNY C. ANUGON, SR.
IPMR – SB Member

I HEREBY CERTIFY that this is true and accurate copy of the Ordinance duly enacted by the Sangguniang Bayan of Siayan, Zamboanga del Norte Term 2022-2025 on its Regular Session on the 2nd day of September, 2024 at the SB Session Hall, Poblacion, Siayan, Zamboanga del Norte.



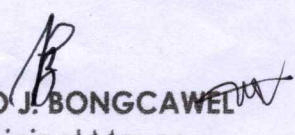
WILFREDO Q. DOMPALES
Secretary to the Sangguniang Bayan

CERTIFIED CORRECT
AS TO ITS PASSAGE:



ATTY. JOSECOR S. GEPOLONGCA
Municipal Vice Mayor
(Presiding Officer)

APPROVED:



ALBERTO J. BONGCAWEL
Municipal Mayor
Date: _____

