



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF  
SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE  
27TH DAY OF MAY 2020.**

**PRESENT:**

Hon. Primitivo D. Castillo, Presiding Officer,	Municipal Vice Mayor
Hon. Emelyn P. Tulawe, Presiding Officer Pro- Tempore	Sangguniang Bayan Member
Hon. Estrella S. Zapatos,	-do-
Hon. Vanessa Lyn B. Atuy,	-do-
Hon. Oliver A. Romero, Floor Leader	-do-
Hon. Ma. Rosely G. Secretario,	-do-
Hon. Rey L. Anugon, Assistant Floor Leader	-do-
Hon. Alfredo R. Labastida R. Labastida	-do-
Hon. Phil A. Saraga, SK Fed. President,	-do-
Hon. Maribel C. Okay, ABC President,	-do-
Hon. Johnny C. Anugon, Sr., IPMR,	-do-

**ABSENT:**

Hon. Rico V. Jamisola,	-do-
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**PREFATORY STATEMENT**

This august body had acted Municipal Ordinance No. 20-04, Series of 2020, dated January 20, 2020 entitled: "AN ORDINANCE DISSOLVING THE POSITIONS OF ADMINISTRATIVE OFFICER IV (INFORMATION OFFICER II) SG 15/1, COMMUNITY AFFAIRS OFFICER II SG 15/1, BOARD SECRETARY SG 14/1 AND ADMINISTRATIVE AIDE III (CLERK I) SG 3/1 IN THE OFFICE OF THE SANGGUNIANG BAYAN SECRETARY AND ADMINISTRATIVE ASSISTANT IV SG 10/1, ADMINISTRATIVE ASSISTANT III SG 9/1, ADMINISTRATIVE ASSISTANT II (BOOKKEEPER) SG 8/1 AND ADMINISTRATIVE ASSISTANT II (ACCOUNTING CLERK III) SG 8/1, IN THE OFFICE OF THE MUNICIPAL ACCOUNTANT, LIKEWISE CREATING THE POSITIONS OF LOCAL LEGISLATIVE STAFF OFFICER IV SG 19/1 AND RECORDS OFFICER III SG 18/1 IN THE OFFICE OF THE SANGGUNIANG BAYAN SECRETARY AND ADMINISTRATIVE OFFICER II SG 15/1 AND THREE (3) POSITIONS OF BOOKBINDER III SG 7/1 IN THE OFFICE OF THE MUNICIPAL ACCOUNTANT, AND THE NEW CREATED POSITIONS SHALL BE INCORPORATED IN THE PLANTILLA OF PERSONNEL OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE.

In pursuant to the above-stated Ordinance, it is necessary to revised and or make changes of the Staffing Pattern and Plantilla of Personnel of the above-mentioned respective offices of this local government unit to delete the dissolved positions and enclosed the newly created positions with its corresponding salary schedule.

In other case, some errors were also noted in the previous year on the salary schedule including the step increment of the Municipal Vice Mayor and the Sangguniang Bayan members which are also need to be corrected hence this enactment.

**BE IT ODAINED** by the Sangguniang Bayan in session assembled:

**"MUNICIPAL ORDINANCE NO. 20-16  
Series of 2020**

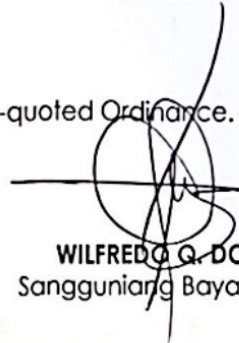
**SECTION 1. TITLE.** This shall be known as "AN ORDINANCE REVISING THE STAFFING PATTERN AND PLANTILLA OF PERSONNEL IN THE OFFICE OF THE MUNICIPAL VICE MAYOR, OFFICE OF THE SANGGUNIANG BAYAN, OFFICE OF THE SANGGUNIANG BAYAN SECRETARY, AND MUNICIPAL ACCOUNTING OFFICE RESPECTIVELY OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE.

**SECTION II. REVISION.** That the STAFFING PATTERN AND PLANTILLA OF PERSONNEL IN THE OFFICE OF THE MUNICIPAL VICE MAYOR, OFFICE OF THE SANGGUNIANG BAYAN, OFFICE OF THE SANGGUNIANG BAYAN SECRETARY, AND MUNICIPAL ACCOUNTING OFFICE RESPECTIVELY OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE are hereby revise/change reflected in LBP Form No. 3 which is form part of this Ordinance.

**SECTION III. EFFECTIVITY.** This Ordinance shall take effect upon approval.


APPROVED this 27<sup>th</sup> day of May 2020.

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.



**WILFREDO Q. DOMPALES**  
Sangguniang Bayan Secretary

**CERTIFIED CORRECT  
AS TO ITS PASSAGE:**



**PRIMITIVO D. CASTILLO**  
Municipal Vice Mayor  
(Presiding Officer)

**APPROVED:**



**JOSECOR S. GEPOLONGCA**  
Municipal Mayor

JUN 01 2020