



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SIAYAN,
ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 13TH DAY OF MARCH, 2017.

PRESENT:

Hon. Daisy A. Limbang, Presiding Officer,	Municipal Vice Mayor
Hon. Raul P. Dominis, Presiding Officer Pro-Tempore,	Sangguniang Bayan Member
Hon. Emelyn P. Alumbre, Majority Floor Leader,	-do-
Hon. Nadine R. Pollescas, Minority Floor Leader,	-do-
Hon. Norma R. Labastida,	-do-
Hon. Ma. Roselyn G. Secretario,	-do-
Hon. Oliver A. Romero,	-do-
Hon. Alberto J. Bongcawel, LIGA President,	-do-

ABSENT:

Hon. Primitivo D. Castillo, Asst. Majority Floor Leader,	-do-
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**"MUNICIPAL ORDINANCE NO. 17-04
Series of 2017**

AN ORDINANCE CREATING THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO) AS A SEPARATE AND DISTINCT DEPARTMENT OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, PROVINCE OF ZAMBOANGA DEL NORTE THE SAME TIME CREATING THE POSITION OF MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER, MUNICIPAL GOVERNMENT DEPARTMENT HEAD I, SALARY GRADE 24 AS THE HEAD OF SAID OFFICE PURSUANT TO REPUBLIC ACT NO. 10121 ALSO KNOWN AS THE 'PHILIPPINES DISASTER RISK REDUCTION AND MANAGEMENT ACT OF 2010' AND PROVIDING FUND THEREOF.

PREFATORY STATEMENT

The Local Government Unit of Siayan has experienced natural and human-induced hazards/disasters which have caused extensive harm to life and damage to properties; the municipality is committed to uphold, adopt and incorporate people's constitutional rights to life and property by addressing the root causes of vulnerabilities to disasters, strengthening the municipality's institutional capacity for disaster risk reduction and management and building the resilience of local communities to disasters including the impacts of climate change;

Under R.A. 10121, the LGUs are enjoined to "adopt" a disaster risk reduction and management approach that is holistic, comprehensive, integrated, and proactive in lessening the socioeconomic and environmental impacts of disasters, including climate change, and promote the involvement and participation of all stakeholders concerned at all levels, especially the local community;

Consistent with the declared policy under Republic Act 10121, the Municipal Government of Siayan shall make an effort to develop and strengthen the capacities of vulnerable and marginalized groups to mitigate, prepare for, respond to, and recover from the effects of disaster;

R.A. 10121 Section 12 states that there shall be an established Local Disaster Risk Reduction and Management Office (LDRRMO) in every province, city and municipality, which shall be responsible for setting the directions, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction;

R.A. 7160 Section 3(b) states that there shall be established in every local government unit an accountable, efficient, and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities and 3 (h) there shall be a continuing mechanism to enhance local autonomy not only by legislative enabling acts but also by administrative and organizational reforms;

R.A. 7160 Section 76 states that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

BE IT ORDAINED by the Honorable Sangguniang Bayan in session assembled, that:

SECTION 1. Title.—This ordinance shall be known as "AN ORDINANCE CREATING THE SEPARATE AND DISTINCT DEPARTMENT OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, PROVINCE OF ZAMBOANGA DEL NORTE THE SAME TIME CREATING THE POSITION OF MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER, MUNICIPAL GOVERNMENT DEPARTMENT HEAD I, SALARY GRADE 24 AS THE HEAD OF SAID OFFICE PURSUANT TO REPUBLIC ACT NO. 10121 ALSO KNOWN AS THE 'PHILIPPINES DISASTER RISK REDUCTION AND MANAGEMENT ACT OF 2010' AND PROVIDING FUND THEREOF".

SECTION 2. Composition.— 1. Municipal Disaster Risk Reduction and Management Office (MDRRMO) shall be composed of Disaster Risk Reduction and Management officer to be assisted by three(3) staff responsible for:

- a. Administration and Training;
- b. Research and Planning;
- c. Operations and Warning.

2. The Local Chief Executive shall appoint in a concurrent capacity the aforesaid personnel from its staff without additional compensation until such time that the municipality has enough fund for the aforesaid personnel, in which case the compensation and hiring shall conform to the rules and policies of the Civil Service Commission and the Department of Budget and Management, among others and the qualifications shall conform to the qualifications provided under the Implementing Rules and regulations of R.A 10121.

3. The Operating and other expenses of the said office shall come from the General Fund of the Municipality.

SECTION 3. Functions.—The Municipal Disaster Risk Reduction and Management office (MDRRMO) shall perform the following functions:

1. Serve as the Secretariat and executive arm of the Municipal Disaster Risk Reduction and Management Council (MDRRMC).
2. Design, program and coordinate Disaster Risk Reduction and Management activities consistent with the National Council's standards and Guidelines;
3. Facilitate and support risk assessments and contingency planning activities at the local level;
4. Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risk and maintain a local risk map;
5. Organize and conduct training, orientation, and knowledge and management activities on disaster risk reduction and management at the local level;
6. Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
7. Formulate and implement a comprehensive and Integrated Municipal Disaster Risk Reduction and Management program in accordance with the national, regional and provincial frame work, and policies on disaster risk reduction in close coordination with the Municipal Development Council (MDC);
8. Prepare and submit to the Sanggunian through the Municipal Disaster Risk Reduction and Management Council (MDRRMC) and the Municipal Development Council (MDC) the annual Municipal Disaster Risk Reduction and Management Office (MDRRMO) Plan and Budget, the proposed programming of the MDRRMF, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the MDRRMO;
9. Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
10. Identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;

11. Disseminate information and raise public awareness about hazards, vulnerabilities and risks, their nature, effects early warning signs, counter-measures and programs and initiatives of the Municipality for disaster risk reduction and management;
12. Identify and implement cost-effective risk reduction measures/strategies;
13. Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;
14. Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;
15. Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make an available, suitability-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;
16. Organize, train, equip, mobilize and supervise the local emergency response teams (Municipality of Siayan Rescue) and Accredited Community Disaster Volunteers (ACDV), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
17. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;
18. Develop and Strengthen the capacities of vulnerable and marginalized groups to mitigate, prepare for, respond to, and recover from the effects of disasters;
19. Adopt and implement a coherent , comprehensive, responsive disaster risk reduction programs incorporated in the programs of Persons with special needs , programs that will assist them in becoming resilient and develop their own response mechanism , and involving them in the DRRM Planning process ;
20. Adhere to and adopt the universal norms, principles, and standards of humanitarian assistance and the global effort on DRRM , advocate gender sensitive DRRM programs including persons with special needs to make them resilient;
21. Ensure the readiness of vulnerable and marginalized citizens of the municipality of Siayan in times of disaster through capacity-building of marginalized sectors and service providers;
22. Coordinates with other government agencies and civil society organizations in providing DRR services to the vulnerable and marginalized groups;
23. Take into account the needs of vulnerable and marginalized groups before, during and after disaster situations;
24. Promote and raise public awareness of and compliance with RA 10121 and legislative provisions relevant to the purpose of RA 10121;
25. Coordinate other disaster risk reduction and management activities;
26. Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;
27. Recommend through the MDRRMC the enactment of local ordinances consistent with the requirements of RA 10121;
28. Implement policies, approved plans and programs of the MDRRMC consistent with the policies and guidelines of RA 10121;
29. Establish a Municipal Disaster Risk Reduction and Management Operations Center (MDRRMOC);

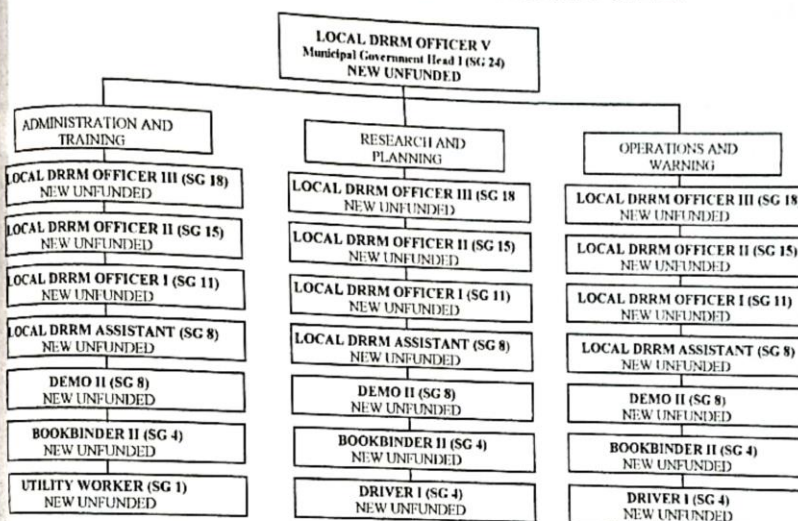
30. Prepare and submit, through the MDRRMC and the Municipal Development Council, the report on the utilization of the Local Disaster Risk Reduction Management Fund (LDRRMF) and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the Office of the Civil Defense (OCD) and the Local Government Operations Officer of the DILG; and

31. Act on other matter or matters that may be authorized by the MDRRMC.

SECTION 4. ORDAINING CLAUSE- That the Municipal Disaster Risk Reduction and Management Office as a separate and distinct department of the Local Government Unit of Siayan, Zamboanga del Norte likewise the position of Municipal Disaster Risk Reduction and Management Officer, Municipal Government Department Head 1, Salary Grade 24, are hereby created.

SECTION 5. ORGANIZATIONAL STRUCTURE – The Municipality of Siayan DRRMO shall have an organizational structure which will be initially composed of the following:

- a) **ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN**
LOCAL DISASTER RISK REDUCION MANAGEMENT OFFICE



22 POSITION ITEMS

- b) That the funding requirements of the department shall be effected on a staggered basis depending on availability of funds and or the personnel services limitations requirements as well as other laws and guidelines governing creation of positions.

- c) The officer who may be appointed shall enjoy the emoluments and other benefits due of department head.

- d.) That the department the same time the position of Municipal Disaster Risk Reduction Management Officer shall be integrated in the Staffing Pattern and Plantilla of Personnel of the Local Government Unit of this municipality effective Budget Year 2018 even without the compensation complement in case the LGU incur excess in personal services limitations requirements.

The organizational structure of the MDRRMO shall be expanded to integrate Central Communications Center (COMCEN) as its emergency communications system in accordance with RA 10121 and other existing rules and regulations. Emergency Medical Services (Municipality of Siayan Rescue) was included pursuant to Pre Hospital Care Act of 2010.


SECTION 6. APPROPRIATION/BUDGET – That funding allocation of the Municipal Risk Reduction and Management Office will be provided after the approval of the Honorable Sangguniang Panlalawigan to be taken from the General Fund of the Local Government of Siayan.


SECTION 7. REPEALING CLAUSE - All other laws, Ordinances, Executive Orders and other executive issuances which are inconsistent with or contrary to the provisions of this ordinance, particularly provisions of the IRR of the RA 10-121 are hereby amended or repealed accordingly

SECTION 8. EFFECTIVITY - This Ordinance shall take effect immediately upon its approval

ENACTED this 13th day of March, 2017.

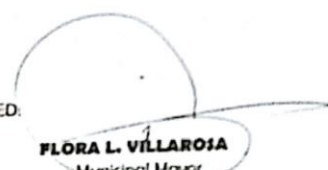
I HEREBY CERTIFY to the correctness of the above-quoted ordinance.


MARCELO S. EGUANAN
Local Legislative Staff Officer II
(Secretary to the Sanggunian - Des.)


CERTIFIED CORRECT
AS TO ITS PASSAGE:

DAISY A. LIMBANG
Municipal Vice Mayor
(Presiding Officer)

APPROVED:


FLORA L. VILLAROSA
Municipal Mayor

Date: 4/24/17