



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of Siayan



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 4TH DAY OF APRIL, 2012.

PRESENT:

Hon. Daisy A. Limbang, Presiding Officer,	Municipal Vice Mayor
Hon. Estrella S. Zapatos, Presiding Officer Pro-Tempore,	Sangguniang Bayan Member
Hon. Nilo T. Pollescas, Majority Floor Leader,	-do-
Hon. Liberato P. Nalzar,	-do-
Hon. Samuel G. Baculpo, Sr.,	-do-
Hon. Ephraim O. Melindo,	-do-
Hon. Victoria S. Ko, Minority Floor Leader,	-do-
Hon. Norma R. Labastida,	-do-
Hon. Alberto J. Bongcawel, ABC President,	-do-
Hon. Jazel G. Limbang, SK Fed. President,	-do-
ABSENT:	
Hon. Raymund Jay P. Siasico,	-do-

"MUNICIPAL ORDINANCE NO. 12-03
Series of 2012

AN ORDINANCE ESTABLISHING THE MUNICIPAL BIRTHING CLINIC OF THE MUNICIPALITY OF SIAYAN, ZAMBOANGA DEL NORTE AND DEFINING ITS FUNCTIONS, OPERATIONS AND ADMINISTRATION.

SPONSORED BY: HON. ESTRELLA S. ZAPATOS

WHEREAS, pursuant to DOH Advisory No. 01 issued on May 03, 2006 and as per 2004 report of UNFPA in the state of the population ten years after the Cairo Consensus on the International Conference on Population and Development (ICPD) Programme Action, obstetric complications are still the leading cause of death for women of reproductive age in developing countries today;

WHEREAS, Section 16 of R.A. 7160 which mandates that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotions of the general welfare;

WHEREAS, Section 17 part A and B 2.III of R.A. 7160 also mandates that every local government unit shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provision of the basic services and facilities which include the implementation of programs and projects on primary health care, maternal and child care and so forth;

BE IT ORDAINED by the Sangguniang Bayan of Siayan, Zamboanga del Norte in its regular session assembled that:

SECTION I. TITLE: This Ordinance shall be known as the "Establishing of Municipal Birthing Clinic and Defining its Functions, Operations and Administration".

SECTION II. PURPOSE: To provide assured quality birthing services, thus ensuring safety of the life of both mother and child.

SECTION III. DEFINITION OF TERMS: Below are the definitions of terms being use in this Ordinance:

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|-------------------|---|
| a. DOH | - Department of Health |
| b. PHILHEALTH | - Philippine Health Insurance Corporation |
| c. MUNICIPALITY | - Municipality of Siayan |
| d. DSWD | - Department of Social Welfare & Development |
| e. MTO | - Municipal Treasurer's Office |
| f. MBC | - Municipal Birthing Clinic |
| g. MHO | - Municipal Health Officer |
| h. Medical Doctor | - A licensed physician; whether regularly or temporarily employed by the municipality, or a Doctor to the Barrio. |

- i. Nurse - A licensed Nurse who is duly employed as regular and permanent of group appointment employee of the municipality.
- j. Midwife - A licensed midwife who is duly employed as regular and permanent or group appointment employee of the municipality.
- k. Casual Nurse/Midwife - A licensed Nurse/Midwife who is employed as casual or job order worker of the RHU.
- l. Casual Worker - A casual or job order non-medical worker assigned to the Municipal Health Office.
- m. Volunteer Nurse/Midwife - A licensed nurse/midwife of the Municipal Health Office without receiving any remuneration.
- n. Patient - A pregnant woman who avails the birthing services of the municipality.
- o. PHILHEALTH Patient - A patient, whether an active member of PHILHEALTH or legal dependent of an active PHILHEALTH Member.
- p. Abnormal Case - Any birth deliveries that is not considered normal delivery.
- q. Resident - A patient who is a bonafide resident of the Municipality.
- r. Indigent - A constituent who is duly registered as indigent in the DSWD.

SECTION IV. COVERAGE: The Municipal Birthing Clinic shall serve those who have pre-natal records in the Health Center within the territorial jurisdiction of the Municipality of Siayan. In extreme and emergency cases, Municipal Birthing Clinic may accept non-resident patients of the Municipality.

SECTION V. SUPERVISION AND CONTROL OF THE BIRTHING CLINIC. The operation of the Municipal Birthing Clinic shall be under the supervision and control of the MHO.

SECTION VI. TIME AND DAY OPERATIONS. The MHO shall see to it the MBC shall operate Twenty-four (24) hours a day, from Monday to Sunday.

SECTION VII. STAFFING AND MANAGEMENT. The MBC shall be administered and operated by Municipal Health Office personnel, namely:

- a. Municipal Health Officer – Overall Officer-In-Charge of the MBC.
- b. Medical Doctors who serve as consultants to assess the condition of the patient for further evaluation and management.
- c. Midwives who serve as regular personnel to attend the patient.
- d. Nurses who serve as senior staff or team leaders of the regular personnel to attend the patient.
- e. Casual/Job Order Midwife/Nurse or Volunteer Midwife/Nurse who is assisting the regular personnel of the MBC.
- f. Casual/Job Order Workers who keep the cleanliness of the entire MBC and other minor tasks to be assigned from time to time by his/her immediate superior.

The MHO shall see to it that:

- a. The midwives assigned to different barangays shall not leave their area of responsibility or not allowed to report to MBC from 8:00 AM to 5:00 PM from Monday to Friday to ensure delivery of other health services to the people.
- b. The daily delivery of other health services at the Municipal Health Center rendered to the people shall not be interrupted.

SECTION VIII. OVERTIME SERVICES. The availment of overtime services of the MBC personnel and as a corresponding payments shall conform with the existing rules and regulations issued by the Civil Service Commission.

SECTION IX. SERVICE FEE. The Non-Phil health patient shall pay from the services rendered of MBC as follows:

Type of Patient	
Resident	Php 500.00
Non-Resident	Php 1,000.00

No fee shall be collected from the patient when the MBC refers her to the nearest hospital.

SECTION X. INCREASE IN FEE. The service fee shall increase from time to time based on current prevailing prices of medical supplies as approved by the Sangguniang Bayan.

SECTION XI. EXEMPTION. The following patients are exempted from paying fees as cited in this section:

- XI.1. Active PHILHEALTH member patient who gives birth up to fourth child;
 XI.2. Indigent constituents that falls on category "A" shall secure Certification from DSWD and duly approved by the Municipal Mayor;
 XI.3 Exceptional and meritorious cases as determined and approved by the Local Chief Executive.

SECTION XII. WHERE TO PAY. The patient will pay directly to the MTO or his duly authorized representative assigned in the Municipal Health Office.

SECTION XIII. DESIGNATION OF PERSONNEL. The MHO shall observe the detail of personnel to ensure efficient and effective operations of MBC.

The MBC shall be operated on a Three (3) shifts as follows:

1. 1st Shift – 7:00 AM to 3:00 PM
2. 2nd Shift – 3:00 PM to 11:00 PM
3. 3rd Shift – 11:00 PM to 7:00 AM

For every shift the MHO shall designate the following personnel

One (1) Medical Doctor, on call
 One (1) Nurse
 One (1) Midwife
 Ambulance Driver
 Casual/JO or Volunteer Midwives/Nurses
 Casual/JO Workers

SECTION XIV. CREATION OF BIRTHING CLINIC TRUST FUND. A Trust Fund shall be created where all service fees collected, including PHILHEALTH reimbursements shall be deposited in the account.

SECTION XV. DISPOSITION OF BIRTHING CLINIC TRUST FUND. The management and disposition of the Birthing Clinic Trust Fund shall be governed by the following:

1. The disbursement and liquidation of the trust fund shall be in accordance with pertinent government accounting and auditing rules and regulations and to be audited accordingly by the local COA auditors.
2. A separate book of accounts shall be maintained by the Municipality for this purpose.
3. Sixty percent (60%) of the PHILHEALTH reimbursements shall be the component for facility charges. It shall be used for the purpose stated in this ordinance.
4. Forty percent (40%) of the PHILHEALTH reimbursements shall be the mandatory provision of administrative cost/professional fees which shall be divided among the RHU staff including the DOH representative that conducts the monitoring of health programs.
5. The following shall be charged against the 60% of the Trust Fund:
 - a. All drugs listed in the Philippine National Formulary (PNDF)
 - b. Supplies necessary in the operations of MBC
 - c. Necessary equipment for improvement of MBC services
 - d. Fuel, oil and maintenance cost of the ambulance assigned to MBC
 - e. Repairs and maintenance of the MBC facilities and equipment
6. The 40% mandatory provision of the administrative shall be converted into medical staff common fund which shall be divided based on the proportions stated below; and shall be released thru payroll, either semi-annually or quarterly basis.

Proposed Sharing of Professional Fees on Phil health Reimbursement for Maternity Care Package

Computation per claim:

40% Administrative Cost
 60% Philhealth Cash Fund (drugs, supplies, equipments, oil, food, etc.)

Staff	Qty	Sharing of Professional Fees (40% of P8,000.00 = P3,200.00)	
Physician	1	10% of P3,200.00	P320.00
Accredited Nurse & Midwife	2	15% of P3,200.00	P480.00/2 = P240.00
Other Midwife & Staff	17	70% of P3,200.00	P2,240.00/17 = 131.76
Referring BHW/Hilots/BNS	1	5% of P3,200.00	P 160.00

SECTION XVI. CONTINUING EDUCATION AND ADVOCACY PROGRAM. The MHO shall include in their Annual Plans and Programs the continuing education and advocacy program regarding the benefits of MBC to ensure safety of the life of both mother and child.

SECTION XVII. COMPLIANCE OF MINIMUM REQUIREMENT. The Local Chief Executive (LCE) shall see to it through the recommendation for the MHO to comply the minimum requirement set by the DOH regarding the operations of birthing home or clinic.

SECTION XVIII. PENALTY. Any MBC personnel who will violate this Ordinance shall be subjected to disciplinary action according to rules and regulations issued by the Civil Service Commission or Contract of Employment or services whichever is applicable.


SECTION XIX. REPEALING CLAUSE. All ordinances or part thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended and modified accordingly.

SECTION XX. SEPARABILITY CLAUSE. If any provision of the ordinance or any part thereof be declared unconstitutional or invalid, other provisions or any part thereof not affected shall continue to be full force and effect.

SECTION XXI. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after approval of the Hon. Sangguniang Panlalawigan of Zamboanga del Norte and after due compliance with publication requirements.


APPROVED this 4th day of April, 2012.

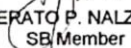
I HEREBY CERTIFY to the correctness of the above-quoted ordinance.

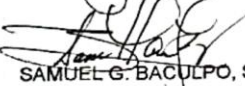

WILFREDO Q. DOMPALES
Sangguniang Bayan Secretary

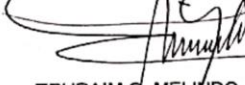
CONCURRED:


ESTRELLA S. ZAPATOS
SB Member

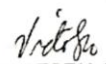

NILO T. POLLESCAS
SB Member



LIBERATO P. NALZARO
SB Member



SAMUEL G. BACULPO, SR.
SB Member

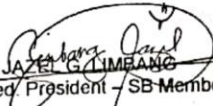

EPHRAIM C. MELINDO
SB Member

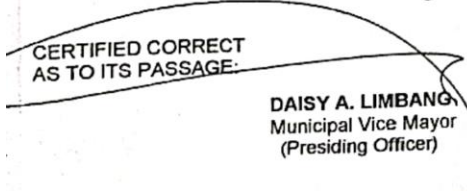

RAYMUND JAY P. SIASICO
SB Member


VICTORIA S. KO
SB Member


NORMA R. LABASTIDA
SB Member


ALBERTON B. BONGCAWEL
ABC President - SB Member


JAZEL G. LIMBANG
SK Fed. President - SB Member


CERTIFIED CORRECT
AS TO ITS PASSAGE:

DAISY A. LIMBANG
Municipal Vice Mayor
(Presiding Officer)

APPROVED:


FLORA L. VILLAROSA
Municipal Mayor

Date: _____