

Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL NORTE  
Municipality of Siayan

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 11<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SIAYAN, ZAMBOANGA DEL NORTE HELD AT THE MUNICIPAL SESSION HALL ON THE 22<sup>ND</sup> DAY OF MARCH, 2007.

PRESENT:

Hon. Ephraim O. Melindo, Presiding Officer,  
Hon. Oliver A. Romero, Presiding Officer Pro-Tempore,  
Hon. Felizardo I. Gayapa Sr.,  
Hon. Liberato P. Nalzaro,  
Hon. Oliver B. Atay Sr.,  
Hon. Estrella S. Zapatos, Minority Floor Leader,  
Hon. Inocencio A. Limbang, Majority Floor Leader,  
Hon. Samuel G. Baculpo Sr.,  
Hon. Rudy S. Dominise,  
Hon. Daisy A. Limbang, ABC President,

Municipal Vice Mayor  
Sangguniang Bayan Member

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ABSENT:

Hon. Janina Elise' T. Siasico, SK Fed. President, O.B.

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"ORDINANCE NO. 07- 05  
Series of 2007

PREFATORY STATEMENT

As provided under RA 7160, this august body had acted Municipal Ordinance No. 05-15, Series of 2005, dated September 22, 2005 "CREATING THE POSITIONS OF ENGINEERING AIDE – SG 4, SURVEYING AIDE – SG 4, IN THE OFFICE OF THE MUNICIPAL ENGINEERING, THREE (3) ADMINISTRATIVE AIDE I –SG 4, CLERK I –SG 4, IN THE OFFICE OF THE MUNICIPAL MAYOR, COMPUTER OPERATOR IV – SG 14, IN THE OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR, ADMINISTRATIVE ASSISTANT IV –SG 10, ADMINISTRATIVE ASSISTANT III – SG 9, ADMINISTRATIVE ASSISTANT II-SG 8, ADMINISTRATIVE AIDE 11-SG 3, IN THE OFFICE OF THE MUNICIPAL ACCOUNTANT AND LEGISLATIVE STAFF OFFICER 1- SG 14 IN THE OFFICE OF THE SANGGUNIANG BAYAN AND THE SAME SHALL BE INCORPORATED IN THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN AND INCLUSIONS IN THE PLANTILLA OF PERSONNEL OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE".

However, some of the created positions above-mentioned are inconsistent to the provisions of Budget Circular NO. 2004-3 as amended under Budget Circular NO. 2004-3A known as conversions of position titles performing staff/non-technical functions into administrative classes, such positions are:

1. Clerk I – SG 4
2. 3 Administrative Aide I – SG 4

Therefore, Clerk I is no longer included, and other defects found is on the allocation of salary grade of Administrative Aide I, in which allocation of Administrative I is Salary Grade I, not Salary Grade 4. To conform with the provisions of the DBM Circulars and CSC Memorandum Circulars related to the qualification standards of the administrative positions under the General Administrative Services and other related parameters hence this enactment.

BE IT ORDAINED by the Honorable Sangguniang Bayan in session assembled:

SECTION I. TITLE. This shall be known as "AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 05-15, SERIES OF 2005 BY DISSOLVING THE CREATED POSITION OF CLERK I – SG 4 AND CORRECTIONS BE MADE ON CREATED THREE (3) ADMINISTRATIVE AIDES I - SG 4 TO ADMINISTRATIVE AIDE III – SG 3 AND THE SAME SHALL BE INCORPORATED IN THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN AND INCLUSIONS IN THE PLANTILLA OF PERSONNEL OF THE LOCAL GOVERNMENT UNIT OF SIAYAN, ZAMBOANGA DEL NORTE".

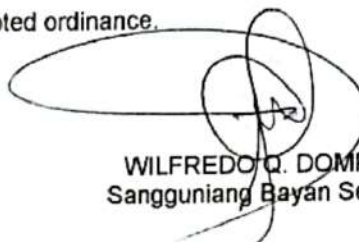
SECTION II. ADMINISTRATIVE PROVISIONS. That the created position of Clerk I- SG 4 under Municipal Ordinance No. 05-15, Series of 2005 is hereby dissolved and the same time, corrections be made on created Three (3) Administrative Aide I- SG 4 to Three (3) Administrative Aide III – SG 3.

SECTION III. COMPENSATION. The salary, compensation and other emoluments, benefits and privileges of the corrected positions is subject to availability of funds which funding appropriations is in conformance with the budgetary limitations on Personal Services as provided under Sec. 325 of RA 7160.

SECTION 11. EFFECTIVITY. This Ordinance shall take effect upon approval by the Hon. Sangguniang Panlalawigan of Zamboanga del Norte and posting of copies at 3 conspicuous places and publish in official gazette.

APPROVED this 22<sup>nd</sup> day of March 2007.

I HEREBY CERTIFY to the correctness of the above-quoted ordinance.




WILFREDO Q. DOMPALES  
Sangguniang Bayan Secretary

CERTIFIED CORRECT  
AS TO ITS PASSAGE:



EPHRAIM O. MELINDO  
Municipal Vice Mayor  
(Presiding Officer)

APPROVED:



ABUNDIO A. SIASICO JR.  
Municipal Mayor

Date: 3-26-07